



**MEMORANDUM OF UNDERSTANDING (MOU)  
BETWEEN GENERAL SERVICES ADMINISTRATION (GSA),  
OFFICE OF GENERAL SUPPLIES AND SERVICES AND DEPUTY ASSISTANT  
SECRETARY OF THE ARMY (PROCUREMENT) (DASA(P))**

1. **PURPOSE.** The purpose of this agreement is to establish an ordering level, and associated fee structure, between GSA, Office of General Supplies and Deputy Assistant Secretary of the Army (Procurement) for use of the One Acquisition Solution for Integrated Services (OASIS) and OASIS-Small Business (SB) Contract Vehicles. For the purposes of this document, the Army Contracting Enterprise will be referred to as "Client".
2. **GENERAL:**
  - a. Client anticipates obligating in excess of \$500,000,000.00 for services requirements falling under the scope of OASIS, during the first Contract Access Fee (CAF) computation period. For the Client, the CAF computation will be based on the OASIS obligations from January 2015 through 31 December 15. This period shall be used to calculate the obligation dollars and assess the CAF for all of the Client's task orders awarded in 2016. The CAF shall be 0.10 percent for the first CAF computation period that ends on 31 December 2015, in accordance with the attached GSA Decision Paper issued by the OASIS Program Office on 29 May 2013. This computation will include OASIS and OASIS-SB orders issued within Army contracts, identified by having a Department of Defense Activity Address Code (DoDAAC) beginning with "W". This fee structure applies to orders let by the Client and not using GSA contracting officers.
  - b. At the conclusion of the first term as described in the previous paragraph, the OASIS Program Office will sum all obligations from the awarding activity DoDAACs beginning with "W" to set the fee for orders in the following year. The Client shall be notified no later than January 2016 of the appropriate CAF to be assigned for orders issued in that year. The Client may dispute the assessment and provide GSA with its assessed sum of obligations. The Federal Procurement Data System-Next Generation report will be the final authority for the assessment of the Client's yearly obligations. This Assessment will be made in the same manner, on a 12 month basis, for each subsequent year. The fee established at the time the task order is issued, with a separate contract line item titled "GSA OASIS CONTRACT ACCESS FEE," will remain unchanged for the base year and all option years of that task order regardless of the year in which the option is exercised.
3. **RESPONSIBILITIES:**
  - a. The Client will, through policy issued in accordance with its internal practices, identify the GSA OASIS and OASIS-SB contract vehicles as a strategic sourcing initiative for complex, integrated professional services which fall within the scope of GSA OASIS. As such, the Client will strongly encourage personnel to consider OASIS for applicable procurements, via Principal Assistant Responsible for Contracting (PARC) policy alert and ongoing partnership with GSA. However, each procurement conducted under OASIS will be supported by a determination of best procurement approach.

