



U.S. General Services Administration

GSA-Approved Security Container and Vault Door Program

Program Information and Purchasing Guide

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Important Contacts

General Services Administration (GSA):

Department	Purpose	Contact
Requisition Processing	Help with filling out funding forms and submitting requisition orders	rpc@gsa.gov
Program and Technical Questions	GSA-Approved security equipment program and technical questions	securitycontainers@gsa.gov
Foreign Military Sales (FMS)	Order questions and requests regarding FMS	dodtransportationrequest@gsa.gov
Billing and Accounts Receivable	Questions regarding invoicing	kc-accts-receivable.finance@gsa.gov
Help with Order Statuses	Help with order statuses and general inquiries, including warranty issues.	National Customer 1 (800) 488-3111 (Sunday - Friday, 9:00am-9:30 pm EST) Ask GSA or Requisition Status ncscustomer.service@gsa.gov
Obtaining Point of Contact (POC) Information	Requesting POC's for deliveries	vendorresponse@gsa.gov

Department of War (DoW) Lock Program:

Department	Purpose	Contact
Technical Support	For lock related issues and diagnosis	DoW Lock Program (800) 290-7607 and (805) 982-1212 (Monday - Friday, 5:00am- 5:00 pm PST) DOD_Lock_Program_Support@us.navy.mil
Certified Inspectors	Three companies have certified inspectors to work on GSA-Approved security equipment: Lockmasters Security Institute MBA USA, Inc. QSecurity Industries & LTI, Inc.	education@lockmasters.com education@mbaUSA.com https://qsecurityindustries.com/contact/
Disposal Guidance	Disposal Guidance for locking systems, security containers, and vault doors. All MINIMUM disposal requirements must be met.	DoW Disposal Guidance NOTE: Check with your local agency/command to see if they want to keep old locks for parts cannibalization or other reasons.

Qualified Product List (QPL) Approved - Original Equipment Manufacturers (OEMs):

Compliance Notice: Only the QPL approved manufacturers listed below are permitted to sell GSA-Approved security equipment. Use of security equipment purchased outside of the below manufacturers listed, violates federal law [32 CFR § 2001.42(a) & 2001.43(b)] and immediately voids the "GSA-Approved" status, and puts your company or agency at risk of failing mandatory physical security inspections.

Full Company Name	Commonly Called
A&H Security Cabinets, Inc.	A&H
Alpha Safe and Vault, Inc.	Alpha
American Made Safe & Security, LLC.	American Made or AMSS
Brown Safe Manufacturing, Inc.	Brown
Hamilton Products Group, Inc.	Hamilton
International Precast, Inc.	International Vault
Overly Door Company	Overly
Trusted Systems, Inc.	Trusted Systems
The Will-Burt Company	Will-Burt

OEMs Points of Contact:

A&H	Matt Nickoson	Inside Sales	mnickoson@fortissecurity.com	812-577-3053
Alpha	Kathy Levy	President	klevy@alphasafeinc.com	703-281-7233
American Made	Soundra Roberts	President of Govt. Contracts and Sales	sroberts@use-amss.com	833-872-2677
Brown	Timothy Brown	President	tim@brownsafe.com	760-233-2293
Hamilton	Greg Haddox	Executive Director	greg.haddox@hamiltonproductsgroup.com	513-703-2893
International Vault	Matthew Lask	President	mlask@intlco.com	919-449-8768
Overly	Jim Hicks	Vault Sales and Estimator	jjh@overly.com	888-830-7307
Trusted Systems	Susan Stanley	Operations Manager	susan@trustedsys.com	410-756-3300
Will-Burt	Kelly Mayle	Sales Manager	kmayle@willburt.com	330-684-4087

What's new?

Effective April 1, 2026, GSA is transitioning its GSA-Approved Security Container and Vault Door Program to offer brand name National Stock Numbers (NSNs), simplifying procurement for federal customers. The new process streamlines ordering to a "first pass" system, as GSA has already completed all solicitation requirements ensuring FAR compliance and pre-determined fair and reasonable pricing. Federal agencies can now place orders directly with GSA Global Supply through GSA Advantage, service supply systems, or via email to the Requisition Processing and Customer Assistance (RPC Team), without needing to get multiple quotes or brand name justifications.

The Objective

The GSA-Approved Security Container and Vault Door Program guide outlines mandatory procedures for military, civilian, and federal contractors for ordering security containers and vault doors exclusively through GSA Global Supply. The requirement to purchase security containers and vault doors from GSA Global Supply ensures that all purchases are in compliance with Federal Regulations and improves GSA's ability to ensure quality customer service. Moreover, it ensures that any security equipment you purchase meets federal testing requirements and specifications. Exemptions to bypass GSA Global Supply are not permitted.

GSA Global Supply: A Required Source

As of October 1, 2012, all classified national security information must be stored in GSA-Approved Security Containers and Vault Doors. All containers are tested to federal standards and must display a GSA approval or recertification label to store classified information or weapons.

- **Immediate Action:** Any classified material still stored in non-GSA-Approved containers must be moved immediately.
- **Governing Directives:** This ensures consistency across a wide federal audience in protecting classified material, in compliance with:
 - [41 Code of Federal Regulations \(CFR\), Part 101-26.507](#)
 - [32 Code of Federal Regulations \(CFR\), Part 2001.42\(a\)](#)
 - [32 Code of Federal Regulations \(CFR\), Part 2001.43\(b\)](#)
 - [Information Security Oversight Office \(ISOO\) Notice 2012-04](#)
 - [Information Security Oversight Office \(ISOO\) Notice 2014-02](#)
- **The Only Way to Order:** All orders must be placed through **GSA Global Supply**. This applies whether the order is placed directly by the end-user or through a general contractor with an active government contract.
- **Vendor Restrictions:** Orders for NSNs cannot be placed directly with a vendor unless a Direct Purchase Authority (DPA) exemption is authorized (on very rare instances).
- **Authorized Sellers:** Only the Qualified Products List (QPL) approved manufacturers listed above on page 3 are permitted to sell GSA-Approved security equipment.
- **Strict Prohibitions:** Resale of GSA-Approved security equipment through third-party programs (such as AbilityOne) or unauthorized distributors or installers is strictly prohibited.
- **Consequences of Violation:** Storing classified information in equipment from unauthorized manufacturers, distributors, or installers violates federal law [[32 CFR § 2001.42\(a\)](#) & [2001.43\(b\)](#)] and immediately voids the "GSA-Approved" status.

Contract Strategy

Indefinite Delivery, Indefinite Quantity Contracts (IDIQ) are in place effective from April 1, 2026 through March 31, 2031 (if all options are exercised). These contracts have a one-year base with four, one-year options. Agencies submit a requisition to GSA for a simple government-to-government transfer that is quick, safe and compliant. We offer product fulfillment, order status, billing support and comprehensive customer service for agencies using the requisition method. Use our [Ask GSA](#) online tool to track your Global Supply orders, report a problem or request information regarding GSA products and services.

Program Essentials

Skip Three Quotes

Good news! When you use GSA Global Supply, there is no need to spend time tracking down three separate quotes. Because GSA has already completed the competitive process for every item, your orders automatically satisfy Federal Acquisition Regulation (FAR) competition requirements.

To get started, simply find the National Stock Number (NSN) that fits your needs and place your order!

YOUR Contact Information is Vital

First and last name, daytime phone number, and an email address **must** be submitted on all orders to ensure your GSA Global Supply profile is correct and orders are shipped and delivered timely, failure to provide this information may result in your order being delayed. To ensure a smooth delivery, please include any necessary contact information and delivery requirements available with your order. These items require acceptance and a signature upon delivery.

Red Label Safes

All newly procured file cabinets, weapons containers, and vault doors will be supplied with a **red** GSA-Approval label. All Information Processing Systems (IPS) cabinets are supplied with a **blue** GSA-Approved label.

Black labels indicate containers manufactured before 1990 and are being phased out as explained in [Information Security Oversight Office \(ISOO\) Notice 2021-01](#). The vault door phase out plan has been extended per [ISOO Notice 2022-03](#).

Suspicious Equipment

If you receive an item with missing or invalid labels, suspect unauthorized modifications, such as drilling, welding, etc. please report it immediately to the securitycontainers@gsa.gov email with documented pictures.

Pricing

The crosswalk tool connecting legacy NSNs to the **new** NSNs can be found using the program banner on [GSA Advantage](#) and simply click "Learn More." Crosswalk information also contains product descriptions, pricing, delivery timeframes, unique product dimensions, warranty terms, and the socio-economic status of the manufacturers.

You can get NSN product pricing by entering the required NSN in the search bar field of [GSA Advantage](#) and adding it to your GSA Advantage cart. Please note, the price you see on GSA Advantage is FOB Origin for these products. If you require an accessory or freight quote, please contact the appropriate manufacturer directly.

Freight Terms

All contracts are FOB origin, freight prepaid. Meaning freight charges will be added to the invoice as a separate line item. To obtain a freight quote, contact the manufacturer of the brand name NSN being purchased and provide shipping address and zip code.

Shipping averages range \$400-\$1500 depending on the item.

Delivery Options

Deliveries within the United States are strictly dock-to-dock.

- **Need a lift-gate?** You must coordinate this directly with the manufacturer of the specific National Stock Number (NSN) you are purchasing.
- **Need inside delivery?** You may arrange and pay for this with the manufacturer separately, outside of GSA's payment system.
- **Important:** You must confirm all specific delivery requirements directly with the manufacturers when placing your order.

For deliveries outside of the Continental United States, the manufacturers will ship your items to a designated GSA or Defense Logistics Agency (DLA) consolidated containerization point. From there, the DLA or GSA facility will handle the final leg of the delivery to your location.

NOTE: Deliveries cannot be made to APO addresses.

Accessories Compatibility Warning

Accessories are typically not interchangeable between manufacturers. To ensure compatibility, you must order accessories from the same manufacturer as your security container.

If your order requires specific accessories (including welded integrations), please notify the manufacturer of these specifications *before* placing your order.

GSA is actively working to add accessories directly to this contract. We will provide updates as more information becomes available.

Warranty Terms and Submission of Claims

A commercial warranty of at least one year or better is offered for all GSA-Approved Security Container and Vault Door NSNs. All warranties commence upon acceptance by the Government (i.e. time of shipment) and cover product failure or defects. To see exact OEM warranties please see the crosswalk tool found by using the program banner on [GSA Advantage](#) and simply click "Learn More."

If you encounter a warranty issue, pictures or videos showing product failure should be submitted to GSA's [National Customer Service Center \(NCSC\)](#). Once GSA is in receipt of the customer's claim, the NCSC will coordinate warranty issues with the manufacturer. Please do not coordinate with the manufacturer directly. Please provide requisition number, a detailed description of the issue, pictures/videos, and product's serial number to the NCSC and they will start the warranty claim.

Inspection Terms and Submission of Claims

It is critical to inspect equipment immediately upon delivery. If damage is found, document it with pictures or videos, and **DO NOT accept the shipment**. Ensure the damages are noted on the delivery receipt and notify GSA's [National Customer Service Center \(NCSC\)](#). Be aware that most warranties do not cover equipment damage and instead rely on a timely freight claim (often a 5 day window for manufacturers to submit a claim).

Pictures or videos showing product damage should be submitted to GSA's NCSC. Once GSA is in receipt of the customer's claim, the NCSC will coordinate warranty issues with the manufacturer. Please do not coordinate with the manufacturer directly.

Direct Purchase Authority (DPA)

If you require a specialized or non-standard security cabinet or vault door that is not currently covered by an established NSN, please email securitycontainers@gsa.gov to request a Direct Purchase Authority (DPA) exemption. Consideration will be given on a case-by-case basis.

GSA Lock NSNs for Replacement Ordering

NSN	Manufacturer	Part Number
5340-01-613-2078	Kaba Mas	X-10
5340-01-613-2080	S&G	2740B

Both lock NSNs above are compliant with Class 5 or 6 security equipment.

Purchasing Guide

Freight Fundamentals:

Before you order, please read this section explaining how freight charges are invoiced.

All orders are FOB-Origin, freight pre-paid. This means shipping charges are **not** included in the product price as it appears on GSA Advantage or on the Crosswalk. Freight charges will appear as a separate line item on the invoice for all CONUS (Continental United States) deliveries and distribution points. Estimated freight charges vary by manufacturer, item size, weight, and delivery location, but typically range from \$400–\$1,500. To obtain an estimated freight quote, customers should contact the manufacturer of the desired brand name NSN and provide the delivery address and ZIP code.

For OCONUS (Outside the Continental United States) orders, shipments are first routed to a GSA Distribution Facility located in Atlanta, GA 30349 or Vista, CA 92081. To determine which address to submit for a freight quote estimate, select the distribution center with the closest proximity to the final destination. Manufacturers can only provide estimated freight charges to the applicable GSA distribution facility as they do not ship directly to OCONUS addresses. Additional transportation charges from the GSA Distribution Facility to the final OCONUS destination are coordinated separately. An export fee equal to 7% of the total order value, not to exceed \$500, will apply to OCONUS shipments.

Delivery Logistics Included with your Order:

All orders default to **dock-to-dock shipping**, meaning delivery is made to a loading dock unless otherwise specified.

Delivery Options Available by Request:

Lift-Gate Service: Available through the manufacturer for locations without a loading dock.

Expedited Shipping: Available on a case-by-case basis and may incur additional charges.

Non-Covered Services, Inside delivery:

Must be arranged and paid for separately with the manufacturer outside of the GSA Purchase Order.

Step-by-Step Ordering Instructions:

1

Determine Eligibility

Federal and Military users - Ensure adherence to GSA Order Open Government Partnership (OGP) 4800.2I¹ which is a governing document that defines which agencies and other entities are authorized to use GSA sources of supply and services.

Federal and Military General Contractors - Ensure adherence to GSA Order Open Government Partnership (OGP) 4800.2I. Your contract must include a [DD Form 254](#) (or equivalent), which provides [classification requirements and guidance](#) to the contractor. Government contractor customers please refer to your agency contracting officer (CO/CS/KO) for help with GSA ordering.

2

Identify your DoDAAC or AAC

The Department of War (DoW) Activity Address Code (DoDAAC) or civilian Activity Address Code (AAC) is a six-position code that uniquely identifies a unit, activity, or organization that has the authority to requisition, contract for, receive, have custody of, issue, or ship government-owned assets, or fund/pay bills for materials and/or services. See [Defense Logistics Manual \(DLM\) 4000.25, Volume 6, Chapter 2.4.1.2](#). A DoDAAC/AAC is required to order and pay for items.

If you already have a DoDAAC or AAC, skip to **Step 4**. If not, proceed to **Step 3**.

3

How do I get a DoDAAC or AAC?

Military users or Military Contractors - Obtain your DoDAAC by contacting your Services [Central Service Point \(CSP\)](#) or local DoDAAC Monitor often managed through the [Procurement Integrated Enterprise Environment \(PIEE\)](#) portal. The DLA CSP Listing can help identify the correct contact and are the only authorized entities to manage DoDAACs. For Military contractors, coordinate with your assigned Contracting Officer (KO) from the agency where you hold an active contract for approval. Your Contracting Officer will initiate DoDAAC creation with the CSP and the KO may also submit a manual application in accordance with DFARS PGI 251.102. KO's may also coordinate DoDAAC creation through the Procurement Integrative Enterprise Environment (PIEE) helpdesk:

PIEE/DODAAC POC: 866-618-5988

Email: disa.global.servicedesk.mbx.eb-ticket-requests@mail.mil

The following [DLA's electronic Department of Defense Activity Address Directory \(eDoDAAD\)](#) also provides assistance with DoDAACs and provides a frequently asked Q&A Section.

Federal Users or Civilian General Contractors - Federal users and General Contractors are allowed an AAC to acquire security equipment through GSA Global Supply per FAR 8.105-2 for

¹ See Appendix A for Open Government Partnership (OGP) 4800.2I directive for applicable paragraphs.

contracts that require protection of security classified information. Federal users can coordinate AAC assignments with the following [AAC POC's](#).

Federal General Contractors - Coordinate with your assigned Contracting Officer (KO) from the agency where you hold an active contract for approval. Your KO will initiate AAC creation with the [AAC POCs](#). The following information will be requested:

- 1.) Contract Number
- 2.) Cage Code
- 3.) Issuing office AAC (probably first six alpha/numeric digits of the contract number)
- 4.) Period of Performance (PoP) End Date

Only Military CSPs or Federal AAC contacts can issue/manage DoDAACs.

4

Determine Which NSN is Right for You

Visit the program banner at [GSA Advantage](#) for a listing of the **new** GSA-Approved Security Container and Vault Door NSNs by simply clicking "Learn More." The crosswalk available will provide easy identification between legacy NSNs and the new NSNs and will give end-users detailed information such as product descriptions, pricing, delivery timeframes, unique product dimensions, warranty terms, and the socio-economic status of the manufacturers. To get an estimated product quote, the NSN(s) can be added to your GSA Advantage cart. If you require accessories, a freight quote, or a special delivery requirement, please contact the appropriate manufacturer directly.

FOR VAULT DOORS: It is **HIGHLY** recommended to contact the OEM prior to submitting an order for any vault door.

5

Choose Your Ordering Platform

Choose ONE of the THREE following options (A, B, or C from below). Regardless of the ordering method, ensure all requested information is submitted with appropriate funding.

REQUIRED: Delivery Point of Contact

Please include name, daytime phone number, and email address in all orders or ensure your address book section of your GSA Global Supply profile is correct. These containers and doors are sometimes turned away at military installations, because there is no POC info with the order. You can also include special delivery instructions on orders as well.

A) Use Your Own Supply Platform:

(Preferred Method)

- Examples: GCSS-Army, Maximo / One Touch - Navy, Integrated Logistics System – Supply (ILS-S), FedMall, or any other supply platform.
- Payment: Automatically through your Department of Defense Activity Address Code (DoDAAC).

B) Use GSA Supply Platforms:

- GSA Advantage: <https://www.gsaadvantage.gov>

- GSA Global Supply: www.gsaglobalsupply.gsa.gov
- Payment Options:
 - Direct billing through your DoDAAC (military), or AAC (federal)
 - Government Purchase Card (GPC)
- Important Notes:
 - Online ordering requires an approved email domain (.gov or .mil).
 - Maximum GPC order amount: \$10,000, some exceptions may apply. Please refer to your agency's internal ordering procedures for ordering using DoDAAC or AAC. See alternate ordering process (A or C) if exceeding this limit.
 - These sites are available 24/7.

C) Submit a Funding Form to GSA's Requisition Processing and Customer Assistance (RPC) Team:

- Email: rpc@gsa.gov with your request to order.
 - Acceptable Funding Forms:
 - Department of Defense (DD) Form [1348-6](#)
 - Standard Form [\(SF\) 344](#)
- Important Notes:
 - [See the MILSTRIP Guidance document for DD Form 1348-6.](#)
 - [See the FEDSTRIP Operating Guide for SF 344.](#)
 - Assign a unique serial number to each funding form.
 - Use a generic (non-IPAC billing) or a valid/billable DoDAAC on the requisition form. Consult your finance team for guidance.
 - RPC cannot process online orders (GPC or DoDAAC).
 - POs and MIPRs or any other form of funding is not accepted.

6

Special Requests for Accessories or Deliveries

Confirm Freight Costs, Accessory Costs, Tailgate, and Inside Delivery Needs with the manufacturer as appropriate:

- **Accessory orders:** Place accessory orders with the manufacturer *concurrently* with the NSN order. However, it will be billed outside of the GSA purchase order. Provide the manufacturer the requisition number of your security equipment order.
- **Important for Accessory and Delivery Requests:** After placing your order with GSA, contact the manufacturer directly to confirm accessory or delivery requirements and provide your requisition number.

7

Submit Order and Follow Up as Appropriate

- Help from GSA with requisition/order processing: rpc@gsa.gov
- Help from GSA with program and technical questions: securitycontainers@gsa.gov
- Help from GSA with order statuses and warranty claims: [National Customer Service Center\(NCSC\)](#): ncsccustomer.service@gsa.gov; or call 1-800-488-3111 for fastest response.

Types of GSA-Approved Security Containers and Vault Doors

GSA Global Supply provides full-service acquisition management support to help you acquire GSA-Approved Security Containers and vault doors that conform to federal specifications and standards. These containers are for the storage of:

- Classified documents
- Components
- Equipment
- Funds
- Materials
- Valuables
- Weapons

There are two classes of security containers available: Class 5 and Class 6 containers.

See the crosswalk on [GSA Advantage](#) for more product details for the Class 5 and Class 6 containers and vault doors, including National Stock Numbers (NSNs), color options, dimensions, and pricing.

See the DoW Lock Program's [Federal Specifications and Qualified Products List](#) for the latest version of the specifications listed above.

Security equipment must have a GSA-Approval label or a GSA recertification label on the front of the equipment in order to store classified National Security Information (NSI) or weapons. All newly procured GSA-Approved file cabinets, weapons containers, and vault doors must have a **red** GSA-Approval label. All Information Processing Systems (IPS) cabinets are supplied with a **blue** GSA-Approved label.

Black labels indicate products were manufactured before 1990 and are being phased out due to age, lack of available parts, and security concerns. Containers containing black labels are being phased out as explained in [ISOO Notice 2021-01](#). The vault door phase out plan has been extended per [ISOO Notice 2022-03](#).

Class 5 Security Containers and Vault Doors

Federal Specifications AA-F-358, AA-C-2859, AA-C-2786, & AA-D-600

These containers and vaults are typically used for storage of sensitive items such as funds, jewels, precious metals, and class 1 and 2 controlled substances, etc. Class 5 containers may also be used for storage of classified documents, components, materials, and equipment.

- Filing Cabinets (for legal size 2 and 4-drawer).
- Map and Plan General Purpose
- Information Processing System (IPS)
- 5-A, Vault Armory Door
- 5-B, Vault Ballistic Door
- 5-V, Vault Door

Category	Specification / Details
Approval Level	GSA-Approved for Secret, Top Secret, and Confidential information
Additional Storage	Class 1 & 2 controlled substances, funds, jewels, precious metals and Information Processing Systems (IPS).
Covert Entry Protection	30 man-minutes
Surreptitious Entry	20 man-hours
Forced Entry Protection	10 man-minutes
Lock Standards	Style 1 and Style 2 locks compliant with Federal Specification FF-L-2740

Class 5W Containers:

Federal Specification AA-F-358, AA-C-2859 & AA-D-600

These containers and vaults are typically used for weapons storage.

Types of Class 5W Containers:

- Filing Cabinets (legal size, 2- or 4-drawer)
- Weapons Containers (Class 5-W)
- Vault Doors: Class 5-A (Armory)

Category	Specification / Details
Approval Level	Weapons storage
Forced Entry Protection	10 man-minutes
Lock Standards	Mechanical Lock Federal Specification FF-L-2937

Class 6 Security Containers

Federal Specifications AA-F-358 & AA-F-363

These containers are typically used for storage of classified information such as documents, maps, drawings, and plans. They come in file cabinets and map and plan styles. There are Class 6-S containers which are specifically designed for installation and use aboard Department of War (DoW) ships to protect classified information. Class 6 filing cabinets are GSA-Approved for the storage of secret, top secret, and confidential information.

- Filing Cabinets (for legal and letter size 2, 4, or 5 drawer and special size 1 and 2 drawer).
- General Purpose
- 6-S Shipboard Containers (for legal and Letter Size 2, 4, and 5 drawer filing cabinets).

Category	Specification / Details
Approval Level	GSA-Approved for Secret, Top Secret, and Confidential information
Covert Entry Protection	30 man-minutes
Surreptitious Entry	20 man-hours
Forced Entry Protection	No forced entry requirements
Lock Standards	Style 1 and Style 2 locks compliant with Federal Specification FF-L-2740 or Mechanical Lock Federal Specification FF-L-2937 (Field Safe only)

All Class 5 & Class 6 security containers and vault doors must comply with the most current version of one of the relevant specifications referenced above:

- AA-F-358 – Filing Cabinet, Legal and Letter Size, Uninsulated, Security
- AA-F-363 – Filing Cabinet, Security, Maps and Plans, General Filing and Storage
- AA-C-2859 – Cabinet, Security, Weapons Storage (Class 5 only)
- AA-C-2786 – Cabinet, Security, Information Processing System Storage (Class 5 only)
- AA-D-600 – Door, Vault, Security (Class 5 only)

Types of Locks:

Federal Specification FF-L-2740 and FF-L-2937

Manufacturer and Model	Lock Style	Mechanism Type	Display/ Operation	Power Source	Federal Specification
Kaba Mas X-10	Style 1	Electromechanical	Digital Readout	No batteries Required	FF-L-2740
Sargent and Greenleaf (S&G), 2740B	Style 2	Electronic Networkability	Indented Numbers and marks	Batteries Required	FF-L-2740
Sargent and Greenleaf (S&G), 2937	N/A	Mechanical combination lock	Spyproof dial operated, bolt like lock	No batteries Required	FF-L-2937

All security containers and vault doors locks must comply with the most current version of one of the relevant specifications referenced below:

- FF-L-2740 - Locks, Combination, Electromechanical
- FF-L-2937 - Combination Lock, Mechanical

GSA Lock NSNs for Replacement Ordering:

NSN	Manufacturer	Part Number
5340-01-613-2078	Kaba Mas	X-10
5340-01-613-2080	S&G	2740B

Both lock NSNs above are compliant with Class 5 or 6 security equipment.

Questions and Answers (Q&A)

1. How do I request an expedited delivery?

Email the securitycontainers@gsa.gov with any special requests like needing an expedited delivery. Include your requisition number and details of the expedited delivery requirement. Requests for expedite can be made, but are not guaranteed.

2. What happens if my security container has a defect?

All manufacturers for the GSA-Approved Security Container and Vault Door Program are offering a 12 month commercial warranty or better. The warranty time frame starts at shipment. ***Therefore, it is imperative to unbox and inspect equipment immediately upon arrival. If the container or vault door is not functioning properly it will be handled under the contractor's warranty.***

3. How do I handle damaged deliveries?

If equipment is damaged upon delivery, **DO NOT ACCEPT IT**, it should be rejected immediately. And at a minimum, the NSCS should be notified within three days of delivery and provided pictures or videos showing product failure.

4. What Types of Funding are NOT accepted for the GSA-Approved Security Container and Vault Door Program?

GSA's RPC team cannot accept the following forms of payment:

- Military Interdepartmental Purchase Request (MIPR)
- Miscellaneous Obligation/Reimbursement Document (MORD)
- Purchase Request and Commitment (PR&C)
- Funds Management Zone (FMZ)
- Purchase Orders

5. Can I order refurbished/used containers or locks?

No. GSA contracts prohibit the sale of used or refurbished containers or locks. [ISOO Notice 2012-04](#) states "Classified information may not be stored in security containers that have been reconditioned, refurbished, or remanufactured ..."

6. Can I receive credit or trade in my used container?

No, we do not provide credit or accept trade-ins of used, GSA-Approved security equipment. See more information regarding disposals in question 9 below.

7. Do I need to post my requirements on GSA eBuy?

No. Customers can place simple requisitions with GSA Global Supply for desired NSNs without having to solicit comparison prices from multiple sources since procurement is completed and compliance is guaranteed by purchasing through GSA Global Supply.

8. What to do if your container has a black label?

It is highly recommended to replace “Black Label” containers. These containers are at least 25 years old and are all nearing the end of their expected life cycle. [See ISOO Notice 2021-01](#).

9. How to dispose of your locks or GSA-Approved Security Containers?

Some agencies/commands may have procedures above the minimums described on the [Security Equipment Disposal page](#). You will find both information on the proper disposal of the locking system, as well as the container itself. Check with your local agency/command to see if they want to keep old locks for parts cannibalization or other reasons.

10. How to find a qualified locksmith to work on your GSA security container?

Call the Department of War (DoW) Lock Program Technical Support Hotline at 800-290-7607, 805-982-1212, DSN 551-1212, or by visiting the [DoW Lock Program page](#).

11. If the vault door is missing any other label besides the GSA-Approved vault door label, does it fail inspection?

No. We consider vault doors with the GSA approval label compliant — provided no other modifications/damage to the door are present — regardless of the other labels. Defense Security Service (DSS) inspectors also follow this criteria and this is the basis for the AR 190-11 provision. Refer to [ISOO Notice 2014-02](#).

12. What is the difference between a Style 1 and a Style 2 lock?

The Style 1 lock — Kaba-Mas — has a digital readout. The Style 2 lock — S&G — has indented numbers and marks. The Style 2 lock has some networkability whereas the Style 1 does not. The Style 1 lock uses electromechanical movement of the knob to energize the digital display and does not require batteries, while the Style 2 lock works as an electronic lock from the inside and does require batteries. To learn more about the lock features, visit the manufacturers’ websites.

- [Kaba Mas, X-10](#) — Style 1 lock
- [Sargent and Greenleaf](#) — Style 2 Lock

13. Where do I go to learn more about the Federal Specifications and QPLs?

The most current Federal Specifications and QPLs are on the NAVFAC Department of War Lock Program page [here](#).

14. Can I buy an Information Processing System (IPS) and/or Vault Doors through GSA?

These items are now on contract and can be purchased via GSA Global Supply by the GSA Approved manufacturer contracts. See the crosswalk on [GSA Advantage](#) for available IPS and Vault Door NSNs.

15. How do I have my container recertified?

Only GSA-authorized inspectors are qualified to inspect and approve a container to be used for the storage of classified materials or weapons. The inspector may place a GSA certification label on the container after determining the equipment has maintained its security integrity.

The cost to recertify a container varies and depends on the extent of the repairs needed.

To retain an authorized inspector, contact MBA, Lockmasters, or QSecurity at:

MBA USA, Inc.
200 Orchard Dr
Nicholasville, KY 40356
Phone: 888-622-5495
Email (training): education@mbaUSA.com

Lockmasters Security Institute
1014 S Main St
Nicholasville, KY 40356
Phone: 866-574-8724
Email (training): info@LSIeducation.com, or

QSecurity Industries & LTI, Inc
1014 South Main St
Nicholasville, KY 40356 USA
Phone: (859) 241-2063 ext. 212
Email: <https://qsecurityindustries.com/contact/>

MBA, Lockmasters, and QSecurity are retraining organizations that provide the training for GSA Certified Inspectors. As part of that program, they maintain lists of the certified inspectors located worldwide.

For additional information, visit [NAVFAC Department of War Lock Program](#).

16. Who can buy a security container from GSA?

Only government agencies or contractors with federal contracts can purchase the containers and vault doors through the GSA procurement channel.

17. Can I lease a GSA-Approved NSNs?

No. Due to the sensitive nature of these security containers and vault doors, GSA does not lease GSA-Approved NSNs.

18. Can I order replacement parts through GSA?

No. GSA does not have contracts for replacement parts. Some replacement parts, including replacement drawer heads for **red** label containers, or doors from **blue** label IPS containers, are available from the original equipment manufacturers (OEMs). However, GSA hopes to onboard some replacement parts and/or accessories in the near future.

19. How long does it take to receive a security container?

GSA-Approved Security Containers and Vault Doors are made to order. Shipment terms are listed on [GSA Advantage](#) and the GSA-Approved Security Container and Vault Door Program crosswalk for each OEMs quoted delivery lead time.

20. How do I determine what GSA-Approved Security Container or Vault Door I need to order?

1. Determine whether the material to be stored in the container is classified Arms Ammunition & Explosives (AA&E). See the [Storage Matrix tool](#) on the DoW Lock Program site for additional guidance.
2. Figure out how much material there is so the size of the container can be selected (for example, single-drawer, 2-drawer, 4-drawer, or 5-drawer).
3. Decide how many locks are needed on the container — one per container or one per drawer.
4. View the [Class 5 and 6 security container and vault doors](#) on GSA's website or the crosswalk on [GSA Advantage](#).

Once you've determined which NSN you want to order, you can obtain your official GSA price quote by going to GSA Advantage, GSA Global Supply, or by referencing the GSA-Approved Security Container and Vault Door crosswalk.

21. Where to place your online order using Government Purchase Cards (GPC)?

All security container orders must come through GSA procurement channels. You may place your order on [GSA Global Supply](#) or [GSA Advantage](#). Prices and terms are the same.

22. How to process payment through Defense Finance and Accounting Service (DFAS)?

When looking up GSA's Unique Entity Identifier (UEI) in your system, enter JPM1FPHK9YV1 and the name will show as GSA Financial And Payroll Service.

23. What is an AAC or DoDAAC?

AAC stands for Activity Address Code and DoDAAC stands for Department of Defense Activity Address Code. All Military agencies have a DoDAAC and non Military agencies use an AAC. You can get these codes from your finance office or your contracting officer. You can also go to [GSA Advantage](#). Select "Help" (in the top right of the page) for more guidance.

24. How to request an Activity Address Code — AAC or DoDAAC?

Designated points of contact at military and civilian agencies work closely with GSA to coordinate the management of Activity Address Codes. To identify your agency coordinator and initiate a request for a new AAC, see the relevant list of liaisons for [Civilian Agency AAC contacts](#) or [Military Services DoDaaD Central Service Points \(CSP\)](#). Prime contractors may acquire a Contractor's DoDAAC with the assistance of your government Contracting Officer (CO/CS/KO).

25. I need a GSA-Approved Security Container to replace a container that is not approved. Where can I go to get a replacement without having to purchase a new one?

[DLA](#), reachable at 877-352-2255. The GSA approval label must be removed from the container before it is sent to the DLA Disposition Service, so you will need to have the container inspected and, if it passes the inspection, relabeled before it is approved. Find out more about the [GSA-Approved Security Equipment Inspection program](#).

26. Can I make modifications to the container?

No. All GSA-Approved containers are designed, tested and approved to federal specifications. Any modifications of the containers from the approved design invalidates the approval. The limitations on modifications for GSA-Approved equipment are in [Federal Standard 809](#): "GSA approved containers and vault doors that have been opened or repaired in a manner other than as described herein are not considered to have been restored to their original state of security integrity."

The "Test Certification" label on the inside of the locking drawer or door, and the "General Services Administration Approved Security Container/Vault Door" label on the outside of the container/door will be removed. Therefore, the only approved or allowed modifications are the repairs to neutralization or replacement of parts, such as drawer slides and handles.

27. How to determine the appropriate storage for given materials?

Within the DoW, certain materials must be stored in specific ways. For storage requirements, please visit the [DoW Lock Program](#).

For additional questions, call the DoW Lock Program Technical Support Hotline at 800-290-7607, 805-982-1212, or DSN 551-1212.

28. How do I create an account in GSA's Vendor and Customer Self Service (VCSS) system which can be used by both vendors and customers of GSA to view and download their billing and payment information?

GSA accounting does not charge the DODAAC. After placing your order with GSA, using your DODAAC, you must create a profile on the GSA Vendor and Customer Self Service (VCSS).

Click the Registrations & Access Requests button on the homepage of the [VCSS website](#). Click to indicate if you are a customer or vendor, and complete the Registration Request. You can also see a "resources" and "FAQ" tab for reference on the website.

You create an account with VCSS using your AAC (or DODAAC). That allows you to view and download your bills. You then go to pay.gov to pay them. There is a customer assistance help line for both [VCSS](#) and [pay.gov](#).

29. How does GSA invoice?

Once GSA Global Supply's vendor partner ships an order, the vendor bills GSA. GSA then bills the customer. If the customer paid with a government purchase card, the transaction will appear on the monthly statement, with GSA Global Supply noted as the supplier.

If the customer paid with an activity address code, those transactions are processed with the Treasury twice a month, around the first and fifteenth, after receiving the invoice from the manufacturer. So invoices may not appear in GSA Vendor and Customer Self Service (VCSS) for a couple weeks after receiving the security container. You will want to create a VCSS account to process payments.

30. Requesting status on a shipment?

- Please reference your internal order system, as your ordering system and the GSA order system communicate with each other electronically.
- Order statuses: [National Customer Service Center](#)
- 1-800-488-3111 (Sunday - Friday (9:00am-9:30 pm EST))
- [Ask GSA](#) or [Requisition Status](#)

31. Are security containers and vault doors returnable?

Since security containers and vault doors are custom built, and therefore these items are not returnable. If these items are no longer needed please reference the [DoW Disposal Guidance](#).

32. How do I submit an order for Foreign Military Sales (FMS)?

Ensure you are using the correct FMS DoDAAC and coordinate with GSA's FMS Team at DoDTransportationRequest@gsa.gov. Once the correct DoDAAC and address is verified, you can submit your order per your preferred method.

Appendix A.

GSA Order Open Government Partnership (OGP) 4800.2I – Eligibility to Use GSA Sources of Supply and Services

7. Eligible activities. Organizations are eligible to use GSA sources of supply and services pursuant to 40 U.S.C. §§ 501 - 502 or other statutory authority; however, some organizations may be eligible to use only specific GSA sources of supply or services. In addition, although an organization may be eligible to use GSA sources of supply, particular sources may not be accessible due to limits of supply sources or geographical constraints. For example, in the case of GSA Fleet, it may not be practical for GSA to make certain sources of supply available. In addition, the terms of a specific contract may not permit participation by otherwise eligible organizations. Other organizations authorized under the authority of 40 U.S.C. §§ 501 - 502. GSA has determined that certain organizations, other than those described above, are eligible to use its sources of supply and services under the authority provided to the Administrator by 40 U.S.C. §§ 501 - 502.

d. Other organizations authorized under the authority of 40 U.S.C. §§ 501 - 502. GSA has determined that certain organizations, other than those described above, are eligible to use its sources of supply and services under the authority provided to the Administrator by 40 U.S.C. §§ 501 - 502.

(3) Fixed-price contractors (and subcontractors) purchasing security equipment. Under 40 U.S.C. § 501, the Administrator has determined that fixed-price contractors and lower-tier subcontractors who are required to maintain custody of security classified records and information may purchase security equipment from GSA. Procedures for such acquisitions are set forth in 41 CFR 101- 26.507.

²Appendix A and hyperlinks throughout the document are accurate as of the date of publication. As guidance and regulations are subject to change, please verify current requirements if you believe updates have occurred since this document was released.