CONTRACT CLEANING INSPECTION REPORT

INSTRUCTIONS: Form is used for inspection of contract cleaning by inspectors to record results. The condition of area(s) inspected will be rated SATISFACTORY or UNSATISFACTORY. Explain unsatisfactory rating in remarks column and complete quantity column.							
BUILDING	REPORT NO.			CONTRACT NO.			
INSPECTOR (Print name)		INSPECTOR'S SIGNATURE					
TIME STARTED	TIME COMPLETED			DATE OF INSPECTION			
INTERVIEWED BY		DATE		CONTRACTOR'S RECEIPT	TIME	DATE	
WORK DESCRIPTION - LOCATION (Room No., Corridor, Lobby or either)	QUANTITY (By measure or count)	CHECK ONE		REMARKS			

WORK DESCRIPTION - LOCATION (Room No., Corridor, Lobby or either)	QUANTITY (By measure or count)	CHECK ONE		REMARKS
		SAT.	UNSAT.	