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## REQUEST FOR A RELIGIOUS EXCEPTION TO THE COVID-19 VACCINATION REQUIREMENT

(See Privacy Act Statement on the back of this form)

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Government-wide policy requires all Federal employees as defined in the United States Code at 5 U.S.C. § 2105 to be vaccinated against COVID-19, with exceptions only as required by law. In certain circumstances, Federal law may entitle a Federal employee who has a religious objection to the COVID-19 vaccination requirement to an exception from that requirement, in which case the employee would instead comply with alternative health and safety protocols. The Federal Government is committed to respecting the important legal protections for religious liberty. The purpose of this form is to determine whether you may be eligible for an exception. To be eligible for a possible exception, you must first establish that your refusal to be vaccinated is based upon a sincere belief that is religious in nature. A refusal to be vaccinated does not qualify for an exception if it is based upon personal preference, concerns about the possible effects of the vaccine, or political opinions. In order to request a religious exception, please fill out this form. The agency may ask for other information as needed to determine if you are legally entitled to an exception. Signing this form constitutes a declaration that the information you provide is, to the best of your knowledge and ability, true and correct. Any intentional misrepresentation to the Federal Government may result in legal consequences, including termination or removal from Federal Service.

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### EMPLOYEE INFO

Employee Name		Date of Request	
GSA Staff or Service Office		Office/Division/Branch	
Position	Employee's Supervisor		Telephone Number

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### QUESTIONS

1. Please describe the nature of your objection to the COVID-19 vaccination requirement.

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2. Would complying with the COVID-19 vaccination requirement substantially burden your religious exercise or conflict with your sincerely held religious beliefs, practices, or observances? If so, please explain how.

3. Please provide any additional information that you think may be helpful in reviewing your request. For example:
- How long you have held the religious belief underlying your objection?
  - Whether your religious objection is to the use of all vaccines, COVID-19 vaccines, a specific type of COVID-19 vaccine, or some other subset of vaccines.
  - Whether you have received vaccines as an adult against any other diseases (such as a flu vaccine or a tetanus vaccine).

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I declare to the best of my knowledge and ability that the foregoing is true and correct.

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Employee Signature

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Employee Name

Date

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#### PRIVACY ACT STATEMENT

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Requesting a reasonable accommodation is a voluntary process. Due to the confidential nature of reasonable accommodations and in accordance with the Privacy Act, access to the information you provide on this form shall be limited to individuals with a "need to know," which includes those individuals mentioned in the routine uses section of the System of Records Notice, [GSA-HRO-1](#).

**Statutory Authority:** The Rehabilitation Act of 1973, United States Code - 29 U.S.C. § 791; The Americans with Disabilities Act of 1990, 42 U.S.C. § 12101; Title VII of the Civil Rights Act, 42 U.S.C. § 2000e-16; the Family and Medical Leave Act of 1993, 29 U.S.C. § 2601; 40 U.S.C. § 3173; Executive Order - E.O. 13164 (July 28, 2000); E.O. 13548 (July 26, 2010); E.O. 14042 (September 9, 2021); and E.O. 14043 (September 9, 2021).

**Purpose and Use:** The information collected on this form is used to facilitate the reasonable accommodation process for individuals with disabilities or religious beliefs provided in support of a request for accommodation or exemption from a requirement or penalty.

**Routine Use:** In some limited cases, GSA must work with external partners to provide information about a reasonable accommodation request and/or record of a reasonable accommodation. The routine uses listed in GSA/HRO-1 apply.

**Consequence for Not Supplying the Requested Information:** If an employee or applicant does not provide the necessary information, including medical or religious information, then a decision-maker may deny the reasonable accommodation request.