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## ACKNOWLEDGMENT OF RECEIPT OF STANDARDS OF CONDUCT

*(Will be filed in official personnel file)*

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1. I acknowledge that I have received *(Check appropriate box)*:

New Entrant standards of conduct briefing.

Annual standards of conduct briefing.

Other *(Please specify)*:

2. I acknowledge that it is my duty to comply with the standards of conduct regulations.

TYPED OR PRINTED NAME OF EMPLOYEE	CORRESPONDENCE SYMBOL
SIGNATURE OF EMPLOYEE	DATE
NAME AND SIGNATURE OF ETHICS TRAINER	DATE

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**GENERAL SERVICES ADMINISTRATION**

**GSA 2160 (REV. 7/2020)**