

## PROPERTY TRANSFER AUTHORIZATION

1. INITIATING OFFICE	2. DATE	3. REQUISITION NUMBER	4. DOCUMENT IDENTIFICATION NUMBER
----------------------	---------	-----------------------	-----------------------------------

5. TRANSFER FROM	6. TRANSFER TO
------------------	----------------

5a. PROPERTY MANAGEMENT OFFICER /AUTHORIZING OFFICIAL	5b. LEDGER ACCOUNT NUMBER	6a. PROPERTY MANAGEMENT OFFICER /AUTHORIZING OFFICIAL	6b. LEDGER ACCOUNT NUMBER
---	---------------------------	---	---------------------------

QUANTITY 7	PROPERTY CODE 8	ITEM AND DESCRIPTION 9	NATIONAL CATALOG OR SERIAL NUMBER 10	BOOK VALUE (\$) 11	DEPRECIATION TO DATE (\$) 12	CAPITAL VALUE OR TOTAL ACQUISITION COSTS (\$) 13

14. REMARKS		
-------------	--	--

15. SHIPPED VIA	16. BILL OF LADING NUMBER	17. NUMBER OF ITEMS
18a. SHIPPED OR DELIVERED BY ( <i>Signature</i> )	18b. DATE	19a. RECEIVED BY ( <i>Signature</i> )
18c. TITLE	19c. TITLE	