OF	FICE AUTOMATION SYSTEM REQUES	ST AND DESCRIPTION	С	DATE OF REQUEST
1. OFFICE SYMBOL	2. TITLE OF REQUESTING OFFICE	3. ST	ATUS OF SYST	
			PROPOSED	OPERATIONAL OF STREET
4A. INDIVIDUAL TO COM	NTACT FOR FURTHER INFORMATION			OA STEERING COMMITTEE  O. (Include area code)
5. MAJOR APPLICATIONS		6 FI\	/E-VEAR AND E	PLAN ACTIVITY NO.
J. MAJOR ALT LIGATION		0.110	L-ILANADI I	EAN ACTIVITY NO.
7. SYSTEM(S) DESCRIF	TION (Description of applications, purpose of systems, primary a	nd routine users of the information, attach add	ditional sheets o	f paper if necessary).
8. CURRENT EQUIPME	NT			
O. CONNEWY EQUITIVE	VI			
9 DEFICIENCIES AND I	IMITATIONS (Explain why the existing system cannot meet the	equirements or why it is inefficient in doing so	)	
o. Del loielloido / Wib E		oquiromente or why here inclinations in doing co.	,.	

10. SOFTWARE REQUIREMENTS								
10A.  WORD PROCESSING	COMMUNICATION (Format and speed (Specify))							
ELECTRONIC SPREADSHEET								
	LANGUAGES (Specify) CALENDAR							
GRAPHICS	PROJECT MANAGEMENT							
10B. OPERATING SYSTEM								
11. HARDWARE REQUIREMENTS								
11A. CONFIGURATION (Describe or diagram proposed physical arrangement of hardware. Attach additional sheet(s) of paper, if necessary).								
11B. SOURCE								
GSA SINGLE-VENDOR CONTRACT OTHER (Specify)  WAIVER TO GSA SINGLE-VENDOR CONTRACT (Give vendor's name)								
11C. COMPONENTS (Specify number of workstations, printers, and any other components used within the system)								
110. Ookii Okekto (opealy humber of workstations, printers, and any other components used within the system)								
PLANNED NUMBER OF EMPLOYEES	ORKSTATIONS							
12. TYPE OF ACQUISITION		13. ESTIMATED SYSTEM COST						
NEW	A. ANNUAL LEASE							
REPLACEMENT	B. HARDWARE		\$ /F	Per				
LEASE RENEWAL	C. SOFTWARE			Per				
	D. TRAINING  E. MAINTENANCE/SUPPORT		`	Per Per				
UPGRADE	F. INSTALLATION			Per				
	G. OTHER (Specify below):		\$ /F	Per				
			\$					
14A. SIGNATURE OF AUTHORIZING OFFICIAL (Head of S	14B. DATE							