



# U.S. General Services Administration Annual Freedom of Information Act Report FY 2018

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## I. Basic Information Regarding Report

1. Name, title, address, and telephone number of person(s) to be contacted with questions about the Report.

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2. Provide an electronic link for access to the Report on the agency Web site.

#### https://www.gsa.gov/reference/freedom-of-information-act-foia

3. Explain how to obtain a copy of the Report in paper form.

To receive a hard copy of this report, please contact Kimberly Veach using the address, telephone number, or e-mail above.

### II. Making A FOIA Request

1. Names, addresses, and telephone numbers of all individual agency components that receive FOIA requests.

For the names, addresses, and telephone numbers, visit our website at <a href="http://www.gsa.gov/portal/category/21416">http://www.gsa.gov/portal/category/21416</a>

2. Brief description of why some requests are not granted and an overview of certain general categories of the agency's records to which the FOIA exemptions apply.

The U.S. General Services Administration (GSA) releases information in response to requests under the FOIA unless an exemption applies and GSA has a compelling reason to invoke the exemption. Even if the information falls clearly within an exemption, GSA discloses information unless the agency reasonably foresees that disclosure would harm an interest protected by one of the statutory exemptions, or disclosure is prohibited by law. Exemptions 2 through 7 are the most common exemptions that apply to GSA records.

The General Services Administration Office of Inspector General (GSA OIG) is responsible for promoting economy, efficiency, and effectiveness and detecting and preventing fraud, waste, and mismanagement in the GSA's programs and operations. This is accomplished primarily by performing independent financial, program, information technology, contract and compliance audits and criminal and civil investigations. As a result, many of the records maintained by the GSA OIG involve law enforcement matters. The GSA OIG invokes the FOIA's two privacy exemptions, more than the rest of the other exemptions combined, to prevent unwarranted invasions of the personal privacy of individuals mentioned in law enforcement records. The GSA OIG also protects the identities of confidential informants who provide information to investigators, details about investigative techniques and procedures, and information that could endanger the life or public safety of our investigators. Additionally, the GSA OIG protects from disclosure trade secrets and commercial or financial information obtained through the auditing function that is privileged or confidential as well as information covered by the civil discovery privileges.

#### III. Acronyms, Definitions, and Exemption

#### 1. Definitions of terms used in this Report:

- a. **Administrative Appeal** a request to a federal agency asking that it review at a higher administrative level a FOIA determination made by the agency at the initial request level.
- b. **Average Number** the number obtained by dividing the sum of a group of numbers by the quantity of numbers in the group. For example, of 3, 7, and 14, the average number is 8.
- c. **Backlog** the number of requests or administrative appeals that are pending at an agency at the end of the fiscal year that are beyond the statutory time period for a response.
- d. **Consultation** the procedure whereby the agency responding to a FOIA request first forwards a record to another agency or component within the same agency for its review because that other agency has an interest in the document. Once the agency in receipt of the consultation finishes its review of the record, it responds back to the agency or component within the same agency that forwarded it. That agency, in turn, will then respond to the FOIA requester.
- e. Exemption 3 Statute a federal statute that exempts information from disclosure and which the agency relies on to withhold information under subsection (b)(3) of the FOIA.
- **FOIA Request** a FOIA request is generally a request to a federal agency for access to f. records concerning another person (i.e., a "third-party" request), or concerning an organization, or a particular topic of interest. FOIA requests also include requests made by requesters seeking records concerning themselves (i.e., "first-party" requests) when those requesters are not subject to the Privacy Act, such as non-U.S. citizens. Moreover, because all first-party requesters should be afforded the benefit of both the access provisions of the FOIA as well as those of the Privacy Act, FOIA requests also include any first- party requests where an agency determines that it must search beyond its Privacy Act "systems of records" or where a Privacy Act exemption applies, and the agency looks to FOIA to afford the greatest possible access. All requests which require the agency to utilize the FOIA in responding to the requester are included in this Report. Additionally, a FOIA request includes records referred to the agency for processing and direct response to the requester. It does not, however, include records for which the agency has received a consultation from another agency. (Consultations are reported separately in Section XII of this Report.)

- g. **Full Grant** an agency decision to disclose all records in full in response to a FOIA request.
- h. **Full Denial** an agency decision not to release any records in response to a FOIA request because the records are exempt in their entireties under one or more of the FOIA exemptions, or because of a procedural reason, such as when no records could be located.
- i. **Median Number** the middle, not average, number. For example, of 3, 7, and 14, the median number is 7.
- j. **Multi-Track Processing** a system in which simple requests requiring relatively minimal review are placed in one processing track and more voluminous and complex requests are placed in one or more other tracks. Requests granted expedited processing are placed in yet another track. Requests in each track are processed on a first in/first outbasis.
- i. **Expedited Processing** an agency will process a FOIA request on an expedited basis when a requester satisfies the requirements for expedited processing as set forth in the statute and in agency regulations.
  - ii. **Simple Request** a FOIA request that an agency using multi-track processing places in its fastest (non-expedited) track based on the low volume and/or simplicity of the records requested.
  - iii. **Complex Request** a FOIA request that an agency using multi- track processing places in a slower track based on the high volume and/or complexity of the records requested.
- k. **Partial Grant/Partial Denial** in response to a FOIA request, an agency decision to disclose portions of the records and to withhold other portions that are exempt under the FOIA, or to otherwise deny a portion of the request for a procedural reason.
- I. **Pending Request or Pending Administrative Appeal** a request or administrative appeal for which an agency has not taken final action in all respects.
- m. **Perfected Request** a request for records which reasonably describes such records and is made in accordance with published rules stating the time, place, fees (if any) and procedures to be followed.
- n. **Processed Request or Processed Administrative Appeal** a request or administrative appeal for which an agency has taken final action in all respects.

- o. **Range in Number of Days** the lowest and highest number of days to process requests or administrative appeals.
- p. Time Limits the time period in the statute for an agency to respond to a FOIA request (ordinarily twenty working days from receipt of a perfected FOIA request).
- 2. Descriptions of the nine FOIA exemptions:
  - a. **Exemption 1**: classified national defense and foreign relations information
  - b. **Exemption 2**: information that is related solely to the internal personnel rules and practices of an agency
  - c. **Exemption 3**: information that is prohibited from disclosure by
  - d. **Exemption 4**: trade secrets and other confidential business information
  - e. **Exemption 5**: inter-agency or intra-agency communications that are protected by legal privileges
- f. **Exemption 6**: information involving matters of personal privacy
  - g. Exemption 7: records or information compiled for law enforcement purposes, to the extent that the production of those records (A) could reasonably be expected to interfere with enforcement proceedings, (B) would deprive a person of a right to a fair trial or an impartial adjudication, (C) could reasonably be expected to constitute an unwarranted invasion of personal privacy, (D) could reasonably be expected to disclose the identity of a confidential source, (E) would disclose techniques and procedures for law enforcement investigations or prosecutions, or would disclose guidelines for law enforcement investigations or prosecutions, or (F) could reasonably be expected to endanger the life or physical safety of any individual
  - h. **Exemption 8**: information relating to the supervision of financial institutions
- i. **Exemption 9**: geological information

3. Agency Component Abbreviations

Component Abbreviation	Component Name
А	Administrator
AC	Chief of Staff
AD	Deputy Administrator
AK	Civil Rights
В	Chief Financial Officer
С	Office of Human Resources Management
D	Office of Mission Assurance
E	Small Business Utilization
G	Board of Contract Appeals
GSA	U.S. General Services Administration
Н	Office of Administrative Services
H1F	FOIA Requester Service Center
I	Office of GSA IT
J	Inspector General
L	General Counsel
М	Government-wide Policy
0	Office of Customer Experience
Р	Public Buildings Service
Q	Federal Acquisition Service
S	Congressional and Intergovernmental Affairs
Т	Technology Transformation Service
V	Chief Acquisition Officer
Z	Office of Strategic Communication
Region	Region Name
Region 1	New England Region
Region 2	Northeast & Caribbean Region
Region 3	Mid-Atlantic Region
Region 4	Southeast Sunbelt Region
Region 5	Great Lakes Region
Region 6	Heartland Region
Region 7	Greater Southwest Region
Region 8	Rocky Mountain Region
Region 9	Pacific Rim Region
Region 10	Northwest/Arctic Region
Region 11 (NCR)	National Capital Region

## **IV. Exemption 3 Statutes**

Statute	Type of Information Withheld	Case Citation	Number of Times Relied Upon per Component	Total Number of Times Relied Upon by Agency
41 U.S.C. § 253b(m)(l) (currently at 41 U.S.C. § 4702)	Contractor proposals that are in the possession or control of an executive agency and that have not been set forth or incorporated by reference into contacts.	Sinkfield v. HUD, No. 10-885, 2012 U.S. Dist. LEXIS 35233, at *13-15 (S.D. Ohio Mar. 15, 2012); Margolin v. NASA, No. 09-CV- 00421, 2011 WL 1303221, at *6 (D. Nev. Mar. 31, 2011); Hornbostel v. U.S. Dep't of the Interior, 305 F. Supp. 2d 21, 30 (D.D.C. 2003), summary affirmance granted, No. 03- 5257, 2004 WL 1900562 (D.C. Cir. Aug. 25, 2004).		7
10 U.S.C. § 2305(g)	Certain contractor proposals	Roman v. NSA, Nos. 09-2947, 09- 4281, 09- 3344, 09- 2504, 09- 5633, 2012 WL 569747, at *7 (E.D.N.Y. Feb.22, 2012): Margolin v. NASA, No. 09-CV- 00421-LRH- VPC, 2011 WL 1303221, at *6 (D. New Mar 31, 2011).	GSA-Main : 1	1
26 U.S.C. §§ 6103, 6105 (Internal Revenue Code)	Certain tax return information, to include Taxpayer Identification Numbers of third parties, and certain tax convention information.	Church of Scientology v. IRS, 484 U.S. 9, 15 (1987) (26 U.S.C. § 6103); Leonard v. U.S. Dep't of Treasury, 590 F. App'x. 141, 143-44 (3d Cir. 2014) (per curiam); Pac. Fisheries, Inc. v. IRS, 395 F. App'x. 438, 440 (9th Cir. 2010) (unpublished	GSA-Main : 2	2

			disposition) (26 U.S.C. §§ 6103, 6105); Tax Analysts v. IRS, 217 F. Supp. 2d 23, 27-29 (D.D.C. 2002) (26 U.S.C. § 6105).		
(	I1 U.S.C. § 2102 amending 41 U.S.C. § 423 a)(1))* (Procurement ntegrity Act)	information.	Legal & Safety Employer Research, Inc. v. U.S. Dep't of the Army, No. Civ. S001748, 2001 WL 34098652, at *3-4 (E.D. Cal. May 4, 2001) (dictum).	GSA-Main : 9	9
3′	1 U.S.C. § 3730	Records pertaining to civil actions for false claims against the United States Government.	N/A	J:1	1

## V. FOIA Requests

	A. Received, Processed and Pending FOIA Requests											
	Number of Requests Pending as of Start of Fiscal Year	Number of Requests Received in Fiscal Year	Number of Requests Processed in Fiscal Year	Number of Requests Pending as of End of Fiscal Year								
J	6	76	77	5								
GSA-Main	290	1248	1162	376								
TOTAL	296	1324	1239	381								

			В.(	1) Disposi	ition of FC	IA Reques	ts All F	Processed Re	equests				
					Number of Full Denials Based on Reasons Other than Exemptions								
	Number of Full Grants	Number of Partial Grants / Partial Denials	Number of Full Denials Based on Exemptions		All Records Referred to Another Agency	Request Withdrawn	Related	Records Not Reasonably Described		Not an Agency Record	Duplicate Request	Other	TOTAL
J	4	42	3	18	1	4	3	1	0	1	0	0	77
GSA-Main	234	542	33	147	4	111	26	36	1	8	20	0	1162
TOTAL	238	584	36	165	5	115	29	37	1	9	20	0	1237

B.(2) I	B.(2) Disposition of FOIA Requests Other Reasons for Full Denials Based on Reasons Other than Exemptions										
	Description of Other Reasons for Denials from Chart B.(1) & Number of Times Those Reasons Were Relied Upon										
J	N/A	N/A									
GSA-Main	N/A	N/A									
TOTAL	N/A	N/A									

	B.(3) Disposition of FOIA Requests Number of Times Exemptions Applied													
	Ex. 1	Ex. 2	Ex. 3	Ex. 4	Ex. 5	Ex. 6	Ex. 7(A)	Ex. 7(B)	Ex. 7(C)	Ex. 7(D)	Ex. 7(E)	Ex. 7(F)	Ex. 8	Ex. 9
J	0	0	1	5	9	40	4	0	25	1	8	20	0	0
GSA-Main	0	4	18	351	165	445	3	0	7	2	8	106	0	0
TOTAL	0	4	19	356	174	485	7	0	32	3	16	126	0	0

# VI. Administrative Appeals of Initial Determinations of FOIA Requests

	A. Received, Processed and Pending FOIA Appeals											
	Number of Appeals Pending as of Start of Fiscal Year	Number of Appeals Received in Fiscal Year	Number of Appeals Processed in Fiscal Year	Number of Appeals Pending as of End of Fiscal Year								
J	0	14	14	0								
GSA-Main	8	36	27	17								
<b>TOTAL</b> 8 50 41 17												

	B. Disposition of Administrative Appeals All Processed Appeals												
	Number of Affirmed on Appeal	Number Partially Affirmed & Partially Reversed/Remanded on Appeal	Number of Completely Reversed/Remanded on Appeal	Number of Appeals Closed for Other Reasons	TOTAL								
J	12	2	0	0	14								
GSA-Main	18	3	2	4	27								
TOTAL	30	5	2	4	42								

	C.(1) Reasons for Denial on Appeal Number of Times Exemptions Applied													
	Ex. 1	Ex. 2	Ex. 3	Ex. 4	Ex. 5	Ex. 6	Ex. 7(A)	Ex. 7(B)	Ex. 7(C)	Ex. 7(D)	Ex. 7(E)	Ex. 7(F)	Ex. 8	Ex. 9
J	0	0	0	0	1	4	0	0	1	0	0	0	0	0
GSA-Main	0	1	0	3	4	4	1	0	0	0	1	3	0	0
TOTAL	0	1	0	3	5	8	1	0	1	0	1	3	0	0

	C.(2) Reasons for Denial on Appeal Reasons Other than Exemptions													
	No Records	Records Referred at Initial Request Level	Request Withdrawn	Fee- Related Reason	Records Not Reasonably Described	Improper Request for Other Reasons	Not Agency Record	Duplicate Request or Appeal	in	Appeal Based Solely on Denial for Expedited Processing	Other			
J	1	8	1	2	0	1	0	0	0	0	0			
GSA-Main	10	4	3	0	0	0	0	1	0	0	0			
TOTAL	11	12	4	2	0	1	0	1	0	0	0			

C.(3) Reasons for Denial on Appeal Other Reasons							
	Description of Other Reasons for Denials from Chart C.(2) & Number of Times Those Reasons Were Relied Upon	TOTAL					
J	N/A	0					
GSA-Main	N/A	0					
TOTAL	N/A	0					

C.(4) Response Time for Administrative Appeals									
	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days					
J	52.0	77.07	13.0	455.0					
GSA-Main	41.0	58.44	3.0	197.0					
TOTAL	51.50	65.10	3.0	455.0					

	C.(5) Ten Oldest Pending Administrative Appeals									
	10th Oldest Appeal and Number of Days Pending	9th	8th	7th	6th	5th	4th	3rd	2nd	Oldest Appeal and Number of Days Pending
J	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
GSA-Main	2018-03-16 137	2018-02-09 161	2018-01-22 175	2018-01-16 179	2018-01-04 186	2018-01-04 186	2017-11-03 226	2017-10-31 229	2017-07-26 296	2017-05-09 350
TOTAL	2018-03-16 137	2018-02-09 161	2018-01-22 175	2018-01-16 179	2018-01-04 186	2018-01-04 186	2017-11-03 226	2017-10-31 229	2017-07-26 296	2017-05-09 350

# VII. FOIA Requests Response Time for Processed and Pending Requests

	A. Processed Requests Response Time for All Processed Perfected Requests											
	SIMPLE				COMPLEX				EXPEDITED			
	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days
J	17.0	15.21	1.0	20.0	31.0	51.0	20.0	181.0	< 1	< 1	< 1	< 1
GSA-Main	14.0	17.96	< 1	316.0	48.0	81.04	2.0	389.0	50.5	82.96	2.0	370.0
TOTAL	14.0	17.63	< 1	316.0	48.0	80.43	2.0	389.0	50.5	82.96	2.0	370.0

	B. Process	sed Reque	sts Respo	nse Time	for Perfect	ed Reque	sts in Whi	ch Informa	ation Was	Granted			
		SIMPLE				COMPLEX				EXPEDITED PROCESSING			
	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	
J	18.0	16.68	1.0	20.0	29.0	57.89	21.0	181.0	< 1	< 1	< 1	< 1	
GSA-Main	15.0	18.87	< 1	312.0	46.0	75.34	5.0	368.0	77.0	96.96	5.0	370.0	
TOTAL	15.0	18.63	< 1	312.0	46.0	74.98	5.0	368.0	77.0	96.96	5.0	370.0	

	C. Processed Requests Response Time in Day Increments													
	Simple Requests													
	1-20 Days	21-40 Days	41-60 Days	61-80 Days	81-100 Days	101-120 Days	121-140 Days	141-160 Days	161-180 Days	181-200 Days	201-300 Days	301-400 Days	401+ Days	TOTAL
J	63	0	0	0	0	0	0	0	0	0	0	0	0	63
GSA-Main	372	61	18	4	2	2	1	2	0	0	0	2	0	464
TOTAL	435	61	18	4	2	2	1	2	0	0	0	2	0	527

	Complex Requests													
	1-20 Days	21-40 Days	41-60 Days	61-80 Days	81-100 Days	101-120 Days	121-140 Days	141-160 Days	161-180 Days	181-200 Days	201-300 Days	301-400 Days	401+ Days	TOTAL
J	1	7	0	3	0	0	0	0	0	1	0	0	0	12
GSA-Main	16	221	110	41	53	20	13	19	17	7	40	18	0	575
TOTAL	17	228	110	44	53	20	13	19	17	8	40	18	0	587

	Expedited Requests													
	1-20 Days	21-40 Days	41-60 Days	61-80 Days	81-100 Days	101-120 Days	121-140 Days	141-160 Days	161-180 Days	181-200 Days	201-300 Days	301-400 Days	401+ Days	TOTAL
J	0	0	0	0	0	0	0	0	0	0	0	0	0	0
GSA-Main	19	12	6	4	7	3	2	5	0	2	7	1	0	68
TOTAL	19	12	6	4	7	3	2	5	0	2	7	1	0	68

	D. Pending Requests All Pending Perfected Requests									
		SIMPLE			COMPLEX		EXPEDITED			
	Number Pending	Median Number of Days	Average Number of Days	Number Pending	Median Number of Days	Average Number of Days	Number Pending	Median Number of Days	Average Number of Days	
J	1	5.0	5.0	3	7.0	11.33	0	N/A	N/A	
GSA-Main	148	27.5	60.07	184	172.0	152.67	31	178.0	163.03	
TOTAL	149	27.0	59.7	187	172.0	150.4	31	178.0	163.03	

	E. Pending Requests Ten Oldest Pending Perfected Requests									
	10th Oldest Request and Number of Days Pending	9th	8th	7th	6th	5th	4th	3rd	2nd	Oldest Request and Number of Days Pending
J							2018-09-20 5	2018-09-19 6	2018-09-09 13	2018-08-29 22
GSA-Main	2017-05-01 350	2017-04-19 362	2017-04-18 365	2017-04-07 371	2017-03-31 376	2017-03-24 381	2017-03-23 383	2017-03-23 383	2017-03-20 385	2017-02-16 406
TOTAL	2017-05-01 350	2017-04-19 362	2017-04-18 365	2017-04-07 371	2017-03-31 376	2017-03-24 381	2017-03-23 383	2017-03-23 383	2017-03-20 385	2017-02-16 406

# VIII. Requests for Expedited Processing and Requests for Fee Waiver

	A. Requests for Expedited Processing									
	Number Granted Number Denied Median Number of Days to Adjudicate Average Number of Days to Adjudicate Number Adjudicated With Ten Calendar Days									
J	0	6	6.0	7.17	3					
GSA-Main	69	80	1.0	2.05	146					
TOTAL	69	86	1.0	2.25	149					

B. Requests for Fee Waiver									
	Number Granted	Number Denied	Median Number of Days to Adjudicate	Average Number of Days to Adjudicate					
J	2	9	1.0	2.73					
GSA-Main	35	101	1.0	1.12					
TOTAL	37	110	1.0	1.24					

## **IX. FOIA Personnel and Costs**

		PERSONNEL		COSTS		
	Number of Full- Time FOIA Employees	Number of Equivalent Full- Time FOIA Employees	Total Number of Full-Time FOIA Staff	Processing Costs	Litigation-Related Costs	Total Costs
J	3	0.0	3.0	\$180,960.00	\$0.00	\$180,960.00
GSA-Main	9	5.78	14.78	\$547,396.00	\$0.00	\$547,369.00
TOTAL	12.0	5.78	17.78	\$728,356.00	\$0.00	\$728,356.00

# X. Fees Collected For Processing Requests

	Total Amount of Fees Collected	Percentage of Total Costs		
J	\$0.00	0.00%		
GSA-Main	\$17,231.00	3.15%		
TOTAL	\$17,231.00	2.37%		

# XI. Number Of Times Subsection (c) Used and Number of Subsection (a)(2) Postings

A. Number of Times Subsection (c) Used				
Number of Times Subsection (c) Used				
J	0			
GSA-Main	0			
TOTAL	0			

	B. Number of Subsection (a)(2) Postings						
	Number of Items Posted by FOIA Office	Number of Items Posted by Program					
J	1	28					
GSA-Main	62	2,645					
TOTAL	63	2,673					

# XII. Backlogs, Consultations, and Comparisons

A. Backlogs of FOIA Requests and Administrative Appeals							
	Number of Backlogged Requests as of End of Fiscal Year	Number of Backlogged Appeals as of End of Fiscal Year					
J	0	0					
GSA-Main	246	14					
TOTAL	246	14					

B. Consultations on FOIA Requests Received, Processed, and Pending Consultations							
	Number of Consultations Received from Other Agencies that Were Pending as of Start of the Fiscal Year	Number of Consultations Received from Other Agencies During the Fiscal Year	Number of Consultations Received from Other Agencies that Were Processed During the Fiscal Year	Number of Consultations Received from Other Agencies that Were Pending as of End of the Fiscal Year			
J	0	3	3	0			
GSA-Main	0	4	4	0			
TOTAL	0	7	7	0			

	C. Consu	Iltations on F	OIA Request	s Ten Oldest	Consultation	ns Received f	rom Other Ag	gencies and I	Pending	
	10th Oldest Consultation and Number of Days Pending		8th	7th	6th	5th	4th	3rd	2nd	Oldest Consultation and Number of Days Pending
J	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
GSA-Main	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
TOTAL	0	0	0	0	0	0	0	0	0	0

D. Comparison of Numbers of Requests from Previous and Current Annual Report Requests Received, Processed, and Backlogged							
	NUMBER OF REQ	UESTS RECEIVED	NUMBER OF REQUESTS PROCESSED				
	Number Received During Number Received During   Fiscal Year from Last Year's Fiscal Year from Current   Annual Report Year's Annual Report		Number Processed During Fiscal Year from Last Year's Annual Report	Number Processed During Fiscal Year from Current Annual Report			
J	67	76	65	77			
GSA-Main	1285	1248	1116	1162			
TOTAL	1352	1,324	1181	1,239			

	Number of Backlogged Requests as of End of the Fiscal Year from Previous Annual Report	Number of Backlogged Requests as of End of the Fiscal Year from Current Annual Report		
J	2	0		
GSA-Main	188	246		
TOTAL	190	246		

E. Comparison of Numbers of Administrative Appeals from Previous and Current Annual Report Appeals Received, Processed, and Backlogged							
	NUMBER OF APPEALS RECEIVED NUMBER OF APPEALS PROCESSED						
	Number Received During Fiscal Year from Last Year's Annual Report	Number Received During Fiscal Year from Current Annual Report	Number Processed During Fiscal Year from Last Year's Annual Report	Number Processed During Fiscal Year from Current Annual Report			
J	4	14	4	14			
GSA-Main	33	36	27	27			
TOTAL	37	50	31	41			

	Number of Backlogged Appeals as of End of the Fiscal Year from Previous Annual Report	Number of Backlogged Appeals as of End of the Fiscal Year from Current Annual Report
J	0	0
GSA-Main	5	14
TOTAL	5	14