How to Find and Access the Dashboard

Internal GSA Access Protocol

Step 1 - Register your gsa..gov email address with MAX.gov.

- If you're already registered with MAX.gov, no action needed (proceed to Step 2).
- If you're not yet registered, visit <u>https://login.max.gov</u>.
 Click the green Register Now button in the top-right corner.
 Follow the instructions to register with MAX.gov and register your PIV card to enable MAX.gov PIV login.

Don't Have a MAX ID Yet? Register Now

Step 2 - Log into the D2D Portal using your MAX.gov credentials.

- Go to: <u>https://d2d.gsa.gov/</u> and click Login at the top right.
- Option A: Login with PIV/CAC (you may need to enter your PIN).
- Option B: Login with MAX Secure+ SMS Two-Factor with User ID and Password.

MAX SECURE+ SMS TWO-FACTOR 🛛 👔		
Iser ID Password	Set a Personal Username Forgot, Set, or Change Your Password?	
🛛 🛄 Use MAX S	iecure+ SMS 2-Factor (BETA) 🕑	

Step 3 – Search the D2D Portal for "PBS Customer Dashboard" or use the direct link: <u>https://D2D.gsa.gov/report/pbs-customer-dashboard</u>. Click on the dashboard title or the Report icon to enter the dashboard landing page.

If you encounter issues with this process, contact pbs.dashboard@gsa.gov.

GSA D2D DATA TO DECISIONS PBS Customer Dashboard Search	
Basic Search of the D2D Portal	PBS CUSTOMER DASHBOARD The PBS Customer Dashboard is a web-based interactive database with project and occupancy information for federal agencies with space managed by the Public Buildings Service (PBS) of the U.S. General Services Administration (GSA).
Select a search: Basic Search Customer Search Report, Dataset, and Data Model Search FILTER OPTIONS PBS Customer Dashboard	
DISPLAY OPTIONS Soft by Relevance Show 12 GRID VIEW GRID VIEW GRID VIEW	Report 🔝
Search	