



GSA Public Buildings Service

PBS OASIS: Coming Soon



PBS National Customer Forum

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Washington, DC*

Today's Session - PBS OASIS: Coming Soon



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Agenda

- 01** What Is OASIS?
- 02** What It Means for Customers
- 03** Customer Access
- 04** OA Preparation & Approval
- 05** Releases of Space
- 06** Pricing Policy Changes
- 07** Training





01

What Is OASIS?

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OASIS Is...

- GSA's new **O**ccupancy **A**greement and **S**pace **I**nventory **S**ystem
- Replaces
 - GSA's OA and Space Data Management systems
 - eOA (Agency views of billing OAs)
- Moves OA review and approval into electronic system
- Provides access to Agency OA and Rent data



OASIS...

- Allows you to ask questions about your Rent bills & Occupancy Agreements
- Incorporates the Release of Space process and allows you to track the request through the process
- Goes Live Week of August 7th





02

What This Means for Customers

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Customers Will Have...

- Streamlined Occupancy Agreement (OA) Review and Approval
 - All OAs will go directly to individuals with the authority to approve OAs as identified by the Agency
- Self Service Convenience
 - Agencies have access to all their occupancy and Rent data on-demand
 - Individuals without accounts should contact their Agency Ordering Official for all needed information, including copies of Occupancy Agreements





03

Customer Access

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Gaining Customer Access

- Customer Role - Customer Ordering Official
 - Able to view all Agency data by AB Code and Print/Electronically Save OAs
 - Approve OAs
 - Ask a billing question
 - Submit a space request
- Ordering Official names provided by the Agency OCFO/Chief Property Officer designated point of contact
 - GSA cannot add Ordering Officials not provided by the PoC
 - Contact your PoC to inquire about access if applicable





04

OA Preparation and Approval

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OA Preparation and Approval

- OAs created once final offers received
 - Decreasing volume and allowing for more thorough and accurate reviews
 - No more draft OAs sent with project estimates and estimated market rents
 - Client Planning Agreement (CPA) provides this planning information
 - Approval occurs only when Agency is financially committed
 - Using actual, not estimated, terms and financial amounts



OA Preparation and Approval, con't

- Most projects will only require one OA approval
 - Revised only if a mid-project space or TI change order occurs
 - Every OA will represent an imminent contract award and approval is necessary to award





05

Releases of Space

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Releases of Space Requests

- All requests to release space must be submitted through OASIS by a Customer Ordering Official
- Customers can follow the GSA acceptance and expected move-out in OASIS
- Once Move-Out is confirmed, billing will stop
- Pending release requests received prior to Go Live will be entered into OASIS by GSA after Go Live for tracking





06 Pricing Policy Changes

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Summary of Pricing Policy Changes

- Joint Use eliminated as a separately billed line in FY24
- Owned space renews annually unless space is released
- TI approved at the principal amount and not as a rate per square foot
- New leases and continuing lease awards are Non Cancellable through the firm term of the lease





07 Training

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Training and Resources

- Self Guided Training will be released at the end of July
 - [Short, video based modules](#)
 - Live Help Sessions available throughout the fall 2023
- Virtual Live Training Sessions
 - Prior sessions available online at [GSA's Client Enrichment Series website](#)
 - Upcoming session tentatively scheduled for November to address common OASIS situations and questions
- [OASIS website](#)

