

**U.S. General Services Administration** 

## Federal Acquisition Service

### **Experience GSA's e-Buy**

General Services Administration John Marrone April 30, 2013

### **Contact Info**

> John Marrone

- State and Local Coordinator
- > 347-621-8515
- John.marrone@gsa.gov

## **Eligible Users**

- > All 50 states
- > All counties
- > Municipalities, Cities, Towns, Townships
- Public Authorities
- School Districts
- Colleges

### Programs

- 1122 Counterdrug Program
- Cooperative Purchasing
- Disaster Recovery
- Federal Grantee to schedules due to Public Health Emergencies
- Wildland Fire Program
- Computers for Learning
- Surplus Property

# What is e-Buy? > Online Request for Quotes (RFQ) tool

Buyers obtain quotes and issue orders for products and services offered by sellers on the GSA Multiple Award Schedules



## What are the benefits?

Paperless environment (green)

- Streamlined Acquisition Process
- Easy way to procure services and products.

Leverages power of the Internet to increase GSA vendor participation & ensure competition.

## Use e-Buy for...

## Services

Quantity or high dollar purchases where you are seeking a discount from contract pricing

Purchases with complex requirements

Determining sources of supply

## eBuy 8.0: New Features

Suggested Categories (RFQ & shopping cart)

## Q&A Modification Feature

Category Guide (similar to eLibrary)

### GSA Advantage

Help

Go

GSA e-Buy

**Quick Schedule** 

Go to -schedule - 🔻

### GSA Schedules e-Library

Home Federal Supply Schedule Listing Basic Schedule Ordering Guidelines

#### Welcome...

Schedules e-Library is your one source for the latest GSA contract award information. GSA offers unparalleled acquisition solutions to meet today's acquisition challenges. GSA's key goal is to deliver excellent acquisition services that provide best value, in terms of cost, quality and service, for federal agencies and taxpayers.



## www.elibrary.gsa.gov



www.gsaadvantage.gov

### Registration

- Done through GSA advantage
- Immediate registration, users must have .gov, .edu, xx.us where us is state code
- Users without approved domain, has to go through help desk
- Email me for procedure

## e-buy

#### All About e-Buy

#### e-Buy Training

Federal Government Buyers Please enter your GSA Advantage! Membership User ID and Password.	MAS or GWAC <b>Contractors</b> Please enter your Contract number and Password as provided by the Vendor Support Center.
User ID taniam Password Login	Contract Number (Example: GS99F9999F or V123P1234A) Password Login
<ul> <li>Register for a User ID and Password</li> <li>I Forgot my User ID and/or Password.</li> </ul>	Forgot Your Password? Please contact the VSC at 1-877-495-4849 or e-mail us at vendor.support@gsa.gov.

This is a U.S. General Services Administration computer system that is "FOR OFFICIAL USE ONLY." This system is subject to monitoring. Therefore, no s found performing unauthorized activities are subject to disciplinary action including criminal prosecution. Privacy and Security



Log Off

e-Buy Guidance e-Buy Training

Monday, June 18, 2007

Welcome TANIA MEMBER

#### Messages

#### FQ76252 issued 06/17/2007

#### RFQ Finder

Quickly retrieve an RFQ or retrieve an RFQ forwarded to you by another user.



(enter only the number, i.e. 1290)

### Buyers

#### Prepare an Online Request For Quote (RFQ)

#### Jtep 1. Assign Category & Select Vendors

Instructions: In order to identify vendors who supply the products or services you are looking for, you must first find the product or service category that best matches your requirement. To do this, simply enter keywords that describe what you are looking for in the "Search" box. When entering keywords use general terms. The search results will provide the categories that match your search criteria. Vendors listed under the category(s) selected will have access to your RFQ or RFP, and may quote (certain exceptions for some GWACs).

Home Prepare an RFQ

My RFQs

Profile

GSA GWAC contract vehicles have been added to e-Buy. These contract vehicles provide high quality, state-of-the-art, total integrated solutions for your IT requirements. GWACs have competition requirements that differ from MAS contracts and a delegation of authority is required prior to their use. For more details about GWACs, visit the GSA Governmentwide Acquisition Contracts (GWACs) website.

For a complete listing of multiple award schedules or GWACs, click on the links below.

GSA Multiple Award Schedules     GSA Governmentwide Acquisitions Contracts       View MAS listing     View GWAC listing	Search: all the words	
	GSA Multiple Award Schedules	GSA Governmentwide Acquisitions Contracts View GWAC listing

### **Buyers**

#### Prepare an Online Request For Quote (RFQ)

### Step 1. Assign Category & Select Vendors

Instructions: In order to identify vendors who supply the products or services you are looking for, you must first find the product o matches your requirement. To do this, simply enter keywords that describe what you are looking for in the "Search" box. When ent general terms. The search results will provide the categories that match your search criteria. Vendors listed under the category(s) your RFQ or RFP, and may quote (certain exceptions for some GWACs).

GSA GWAC contract vehicles have been added to e-Buy. These contract vehicles provide high quality, state-of-the-art, total integra requirements. GWACs have competition requirements that differ from MAS contracts and a delegation of authority is required prior details about GWACs, visit the GSA Governmentwide Acquisition Contracts (GWACs) website.

For a complete listing of multiple award schedules or GWACs, click on the links below.

### Search SECURITY GUARD SERVICES

Þ.

#### **GSA Multiple Award Schedules**

View MAS listing

#### **GSA Governmentwide Acquisitions Contracts**

View GWAC listing

Send questions or comments to gsa.Advantage@gsa.gov or contact us at 1-877-472-3777

- Dury		GSA Advantage!   e-Library
GSA e-Buy	Home Prepare an RFQ My RFQs	Profile e-Buy Guidance e-Buy Training Log Off
Stan 1 Assign Category & Salact Vandays	Search:	all the words 🔻 <b>Find it!</b>
Clep 1. Assign Calegory & select venuors		

#### Search Criteria: security guard services

View Federal Supply Schedule Listing

Source	De:	scription
84	TO Ma	TAL SOLUTIONS FOR LAW ENFORCEMENT, SECURITY, FACILITIES MANAGEMENT, FIRE, RESCUE, CLOTHING, rine Craft and Equipment
	246 20 2	Miscellaneous Alarm and Signal Systems Hazard Indicating Alarm Devices or Systems for the Detection of Toxic Gases, Flammable Gases
	246 20 3	Miscellaneous Alarm and Signal Systems. Audible/Visual Warning/Signaling Devices - including radio alarms equipment (excluding those for vehicular use
	246 20 4	Miscellaneous Alarm and Signal Systems. Warning System Devices (Patient/Detainees)
	246 23	Anti-Theft Material Alarm Control Systems for Detection of Property
	246 25	Fire Alarm Systems - (Excludes Fire Suppression Devices)
	246 35 1	Access Control Systems, Door entry control by card access, magnetic proximity - including but not limited to Biometric
	246 35 2	Access Control Systems, Door entry control by touch access, dial, digital, keyboard, keypad - including but not limited to Biometric, Voice, Fingerprint, Iris, Hand Geometry, Weight
	246 35 3	Access Control Systems, Parking Access Control - including but not limited to Biometric
	246 35 4	Access Control Systems, Emergency exit door access/alarm systems for security and/or fire safety - including but not limited to Biometric
	246 35 5	Access Control Systems - Vehicle Arrest/Security Barrier/Barricade/Bollard Systems, Decorative Barrier Planters
	246 35 6	Other Access Control Systems - Including but not limited to Biometric Access Control - Facial, Voice, Fingerprint, Iris Recognition, etc.
	246 36	Locking Devices - including padlocks and electronic locks not covered by SIN 246-35
	▶ 246 40	Intrusion Alarms and Signal Systems - Including audible and visible warning devices (no personal alarms)
	▶ 246 42 1	Facility Management Systems - (Including Accessories and Repair Parts. Computerized Systems for Surveillance, Monitoring, Controlling, Signaling and Reporting Multiple Functions. Security Functions (i.e., access control, fire detection, intrusion, etc.)
	246 42 2	Epollity Management Systems - Academics According and Presis Posts Computing Survey for Surveylling Academics Stateling and President Multiple

- Professional Security/Facility Management Services including security consulting, 246 53
   System Leasing Relating to Security/Facility Management Systems
- 246 54 Guard Services

### STEP 1. ASSIGN CATEGORY & SELECT VENDORS

84 TOTAL SOLUTIONS FOR LAW ENFORCEMENT, SECURITY FACILITIES MANAGEMENT, FIRE, RESCUE, CLOTHING, MARINE CRAFT AND EMERGENCY/DISASTER RESP

				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
tegory	Description						
6 54	Guard Services						
13 con	tractors are available.						
🗖 Seli	ect all vendors				Disp	lay; All Business ty Small Business SBA Certified (	rpes 5 8(a) Firm
	e Puur						6SA Advantage
GSA (	е-Виу		Home Prep	are an RFQ My F	RFQs Profile e	-Buy Guidance e	-Buy Training
	ontractor Information onday, June 18, 2007 Contract #: Contractor: ddress: hone: -Mail: Veb Address: Contract end date: ▶ Back	GS-55F-5555P BRIGHT LIGHTS SERCURITY CORP 5315 BROOK LAWN DRIVE MILLVILLE , NJ 08332-0833 (555)525-5555 monty.ladds@brightls.com http://www.brightlightscorp.com. Jun 10, 2009		Socio-Economi	c:	Small Business	
	GEAN SOLUTIONS COMPANY				SOUTH WIND , TN	omaii business	
	GRUMPY GRANDS PRODUCTS & SERC	URITY SERVICES INC			BEAVER, OR	Small Business	
	GUMMY HOUSE PROTECTIVE SERVIC	ES CORP			NORWICH, CT	Small Business	
	HAM BROWN SECURITY, COMPANY				SHELLYTON, ND	Small Business	
	OPECAN INC				MOTOR, MN	Small Business	

### STEP 1. ASSIGN CATEGORY & SELECT VENDORS

🗖 Selé	ect all vendors	Disp	All Business types Small Business SBA Certified 8(a) Firm Hold the 'Ctrl' key to select	t all that apply	Go Go
	Vendor	City, State	Socio-economic	Text File	Web page
V	AVAIL NATIONWIDE SECURITY SOLUTIONS INC	OAK PARK , FL	Small Business		ß
	BEST CHOICE COMPANY	DOVER, DL	Small Business		D
V	BOWERD SECURITY GUARDS	DURHAM, NC	Small Business		ß
V	BRIGHT LIGHTS SECURITY CORP	MILLVILLE , NJ	Small Business		D
	CIMEX, INC DBA: DEF Inc.	MIAMI, FL	Small Business		D
	SAFETY STATION CORPORATION	JUNE , MO	Small Business		ø
V	ELLERYX INC	HOLLAND , MI	Small Business		ß
V	FRAMER SECURITY SERVICES, CORP	MADISON, IL	Small Business		Ð
	GEAN SOLUTIONS COMPANY	SOUTH WIND , TN	Small Business		Ð
	GRUMPY GRANDS PRODUCTS & SERCURITY SERVICES INC	BEAVER, OR	Small Business		ø
V	GUMMY HOUSE PROTECTIVE SERVICES CORP	NORWICH, CT	Small Business		ø
	HAM BROWN SECURITY, COMPANY	SHELLYTON, ND	Small Business		D
	OPECAN INC	MOTOR, MN	Small Business		Ð

### gsa <mark>e-Buy</mark>

Home Prepare an RFQ My RFQs

## Step 1. Assign Category & Select Vendors

Instructions: First, you must find vendors who supply the products/services you are looking for. This is done by finding the category that best description which describe what you are looking for in the "Search" box. When entering keywords, use broad general terms. The sear which meet your search criteria. The category you select will determine which vendors will be notified of your RFQ. For a complete listing of schedu Supply Schedule Listing".



View Federal Supply Schedule Listing

## SEARCH CRITERIA: Surveillance

### 84

TOTAL SOLUTIONS FOR LAW ENFORCEMENT, SECURITY, FACILITIES MANAGEMENT, FIRE, RESCUE, CLOTHING, MARINE CRAFT AND EMERGENCY/DISASTER RESPONS -Marine Craft and Equipment

	Category	Description
•	246 42 1	Facility Management Systems - (Including Accessories and Repair Parts. Computerized Systems for Surveillance, Monitoring, Controlling, Signaling and Reporting Multiple Functions. Security Functions (i.e., access control, fire detection, intrusion, etc.)
•	246 42 2	Facility Management Systems - (Including Accessories and Repair Parts. Computerized Systems for Surveillance, Monitoring, Controlling, Signaling and Reporting Multiple Functions. Energy and Facility Management Functions and Services, Building Automation Control systems (including lighting, HVAC controls and sensors), Building Comfort System (including heating, ventilation and air conditioning, chillers)
)	246 42 3	Facility Management Systems - including accessories and repair parts Computerized systems for surveillance, monitoring, controlling, signaling and reporting multiple fund Systems capable of both security functions and energy management functions
)	426 4S	Surveillance Systems: - Includes CCTV, Vehicular Video, Mirrors and Binoculars, Observation Towers, Covert Systems and Ancillary Services such as Installation, Training

### STEP 1. ASSIGN CATEGORY & SELECT VENDORS

🗖 Selé	ect all vendors	Disp	All Business types Small Business SBA Certified 8(a) Firm Hold the 'Ctrl' key to select	t all that apply	Go Go
	Vendor	City, State	Socio-economic	Text File	Web page
V	AVAIL NATIONWIDE SECURITY SOLUTIONS INC	OAK PARK , FL	Small Business		ß
	BEST CHOICE COMPANY	DOVER, DL	Small Business		D
V	BOWERD SECURITY GUARDS	DURHAM, NC	Small Business		ß
V	BRIGHT LIGHTS SECURITY CORP	MILLVILLE , NJ	Small Business		D
	CIMEX, INC DBA: DEF Inc.	MIAMI, FL	Small Business		ಖ
	SAFETY STATION CORPORATION	JUNE , MO	Small Business		ß
V	ELLERYX INC	HOLLAND , MI	Small Business		ß
V	FRAMER SECURITY SERVICES, CORP	MADISON, IL	Small Business		Ð
	GEAN SOLUTIONS COMPANY	SOUTH WIND , TN	Small Business		Ð
	GRUMPY GRANDS PRODUCTS & SERCURITY SERVICES INC	BEAVER, OR	Small Business		ø
V	GUMMY HOUSE PROTECTIVE SERVICES CORP	NORWICH, CT	Small Business		ø
	HAM BROWN SECURITY, COMPANY	SHELLYTON, ND	Small Business		D
	OPECAN INC	MOTOR, MN	Small Business		Ð



Home Prepare an RFQ My RFQs Profile e-Buy Guidance e-Buy Training

## $S_{tep \ 2. \ RFQ}$ Information

Instructions: Please enter your RFQ information below. If necessary, you may attach supporting documentation, such as statements of work, proposals, etc., by clicking on "Attach Documents". You should also include any criteria you may use to evaluate quotes. Reminder: In order to satisfy FAR requirements, you should request quotes from at least three (3) vendors for orders exceeding the micro-purchase threshold.

Categories Selected:	Vendors selected	Remove Category
84: 246 54	6	8
84: 246 42 1	6	8
Add Category		

RFQ ID	Check if you are seeking sources or	Reference #		
RFQ76253	information only.	OPTIONAL - use as needed to as	sign an internal re	ference or cont:
<b>RFQ Title</b> (ex. Consulting services; Office supplies)				
Guard Services				
<b>Delivery:</b> (specify delivery expected)				
O Deliver 🛛 🔤 days After Receipt of	Order (ARO) (Products)			
Oate of Award to Date of Completion	(Services)			
O Period of performance: 📃 📃	🔽 through 🔽 🔽 (s	ervices)		
Line Items (Enter specific line items below)				
Mfr. Part/Item #	Manufacturer	Product/Service Name	Qty	Unit
EV0250	Sony	DXP Securicam	15	EA
IMZRS301	Philips	SM Monitor	15	EA
Add Additional Items				
Description (table a desiled description of service		oliali kana faranan infana andarian ana	- dun - Gui Guinia	
Description (Include a detailed description of service	s and products required, and any evaluation criteria).	Click here for more into on ordering pro-	cedures for Servic	.es,
Line items are brand names or equiv	alent. Quotes containing open mar	:ket items 📥		
will be considered non compliant.				
Attached Documents: (You may attach a Statemer	nt of Work or additional documentation as not react			
Attach Documents				



Home Prepare an RFQ My RFQs Profile

### Add Attachments to RFQ

Instructions: You may attach a statement of work or additional documents to the RFQ as needed. Each document must be less than 5MB in size.

No documents attached

Attach additional documentation:	
Step 1 - Select a document for upload	Browse
Step 2 - Enter a new name for the document	(optional)
Step 3 - Click to upload the document	Upload The File



Go Back to RFQ Basic Info



## Add Attachments to RFQ

Instructions: You may attach a statement of work or additional documents to the RFQ as needed. Each document must be less than 5MB in size.



Attach additional documentation:			
Step 1 - Select a document for upload	Browse		
Step 2 - Enter a new name for the document	(optional)		
Step 3 - Click to upload the document	Upload The File		

#### Co Back to RFQ Basic Info

RFQ ID	Check if you are seeking sources or information only.	Reference #	to assign an int	ternal referen	ce or control numbe	er to your RFQ. This
		number win appear to seller	2,			
RFQ IIIIe (ex. Consulting services; Office supp	olies)					
Guard Services						
Delivery: (specify delivery expected)						
O Deliver 🛛 🔤 days After Receipt	of Order (ARO) (Products)					
• Date of Award to Date of Completing	ON (Services)					
O Period of performance:	🔟 🔄 through 🔄 🔄 🔟 🔟	(Services)				
Line Items (Enter specific line items below)						
Mfr. Part/Item #	Manufacturer	Product/Service Name	Qty	Unit	Ship Address	Change Address
EV0250	Sony	DXP Securicam	15	EA	(1)	Change
IMZRS301	Philips	SM Monitor	15	EA	(1)	Change
					(1)	Change
Add Additional Teams						
V Add Additional Items						
Line items are brand names or equiv will be considered non compliant.	zalent. Quotes containing open mar	ket items	no on ordening	procedures in	or services.	
Attached Documents: (You may attach a St Guard Services Surveillance Services	atement of Work or additional documentation as	needed)				
Attach Documents  Shipping Address (1) Field Office:						
GSA 2323 NEW WAY DRIVE SUITE 300 Westphalia, KS 66093	Individual Re GERRY ADV 888-555-55 GERRY.ADV	ceiving Shipment ANTAGE 55 ANTAGE@GSA.GOV				

ς.	~	_	-	42	_		_
7 1	L	ο	п	τι	п	u	e

## **REVIEW RFQ**

isa e-Buy			Hom	e Prepare an RFQ	My RFQs	Profile	e-Buy Guidance	GSA Advantage! e-Buy Training	Log O
<b>P</b> repare RFQ - Review		7		Back	Save to Dr	aft	Submit RFQ	Cancel RFC	5
Instructions: Please review your RFQ I	► below. If you need to modify the RFQ, person (via email) after selecting "Save	click the 'Back' bu e to Draft" or "Suł	itton. If you wish to somit RFO".	save this RFQ, with	hout submitt	ing it, click	k on "Save to Dra	aft".	
RFQ Close Date (RFQ must be open a min Select the day your RFQ will clos	nimum of 2 calendar days, the default is set to 5 e: Wed, Jun 20, 2007 - Time: 11:00	calendar days; the RF ) 🔻 🛯 💌 (all times	FQ will issue when submitt s are Eastern)	ted - next screen).					
<b>rfq 10</b> RFQ76253			Reference #						
RFQ Title Guard Services			Delivery From Date of Award	to Date of Comple	etion				
Line Items									
Mfr. part No/NSN/Item	Manufacturer	Product/Servi	ice Name		Qty	Unit	Ship A	Address	1
EV0250	Sony	DXP Securi	cam		15	EA	(	(1)	
IMZRS301	Philips	SM Monitor			15	EA	(	(1)	
Description Line items are brand names or quivale Attached Documents: Guard Services Surveillance Services	nt. Quotes containing open market ite	ems will be consid	lered non compliant.						
Shipping Address (1) Field Office: GSA 2323 NEW WAY DRIVE SUITE 300 Westphalia, KS 66093		Individual Receiving Si GERRY ADVANTAGE 888-555-5555 GERRY.ADVANTAGE	hipment : :@GSA.GOV						
				Back	Save to Dr	aft	Submit RFQ	Cancel RF(	و م



Forward RFQ

Modify RFQ

Cancel RFQ

Selected vendor(s) were notified

RFQ ID RFQ76253 (Modification 1)			Reference #			
RFQ Title Guard Services						
RFQ Status Open			Delivery Days From Date of Award to Date of Co	mpletion		
<b>RFQ Issue Date</b> 06/18/2007 10:17:32 AM EDT			RFQ Close Date 06/20/2007 11:00:00 AM EDT			
Line Items						
Mfr. part No/NSN/Item	Manufacturer	Product/Se	ervice Name	Qty	Unit	Ship Address
EV0250	Sony	DXP Sec	uricam	15	EA	1
IMZRS301	Philips	SM Monit	tor	15	EA	1

#### Description

Line items are brand names or equivalent. Quotes containing open market items will be considered non compliant.

Attached Documents: Guard Services Surveillance Services

## **MODIFY RFQ**

GSA Advantage! | e-Library

Log Off

e-Buy Guidance e-Buy Training

### gsa <mark>e-Buy</mark>

Monday, June 18, 2007 Welcome TANIA MEMBER

#### Messages

+ RFQ76252 issued 06/17/2007

#### **RFQ** Finder

Quickly retrieve an RFQ or retrieve an RFQ forwarded to you by another user.



(enter only the number, i.e. 1290)

### Buyers Prepare an Online Request For Quote (RFQ)

### lep 1. Assign Category & Select Vendors

Instructions: In order to identify vendors who supply the products or services you are looking for, you must first find the product or service category that best matches your requirement. To do this, simply enter keywords that describe what you are looking for in the "Search" box. When entering keywords use general terms. The search results will provide the categories that match your search criteria. Vendors listed under the category(s) selected will have access to your RFQ or RFP, and may quote (certain exceptions for some GWACs).

Home

Prepare an RFQ

My RFQs

Profile

GSA GWAC contract vehicles have been added to e-Buy. These contract vehicles provide high quality, state-of-the-art, total integrated solutions for your IT requirements. GWACs have competition requirements that differ from MAS contracts and a delegation of authority is required prior to their use. For more details about GWACs, visit the GSA Governmentwide Acquisition Contracts (GWACs) website.

For a complete listing of multiple award schedules or GWACs, click on the links below.

Search: all the wor	3	Find it!
---------------------	---	----------



				Forward	l RFQ	Modify RFQ	Cancel RFQ
Selected vendor(s) were notified							
RFQ ID RFQ76253			Reference #				
RFQ Title Guard Services							
RFQ Status Open			Delivery Days From Date of Award to Date of Com	pletion			
RFQ Issue Date 06/18/2007 10:17:32 AM EDT			RFQ Close Date 06/20/2007 11:00:00 AM EDT				
Line Items							
Mfr. part No/NSN/Item	Manufacturer	Product/Ser	vice Name	Qty	Unit	Ship Ac	ldress
EV0250	Sony	DXP Secu	ricam	15	EA	1	
IMZRS301	Philips	SM Monito	pr	15	EA	1	

Description Line items are brand names or equivalent. Quotes containing open market items will be considered non compliant.

#### Attached Documents:

Guard Services Surveillance Services

### Modify RFQ

#### Modifying RFQ ID: RFQ76253 Modification # 1

Instructions: Please update the RFQ to reflect the changes you described in the Modify RFQ Description.

Step 1: Describe changes or purpose of modification.

To extend the close date in order to give vendors more time to compete.

Step 2: Update your RFQ to reflect changes (if appropriate)

Categories Selected:	Vendors selected	Rer Cat	mo :eg
84: 246 54	6	(	8
84: 246 42	6	(	8
▶ Add Category			



Continue



## $P_{repare\ RFQ}$ - Review

#### Modifying RFQ ID:RFQ76253 Modification # 1

Instructions: Please review your RFQ changes below. If you need to modify the RFQ, click the 'Back' button. If you wish to submit these changes, click on "Submit Changes".

Back

Submit Changes

Cancel Change

You may forward this RFQ to another person (via email) after selecting "Submit Changes".

Message to vendors: To extend the close date in order to give vendors more time to compete.

RFQ ID RFQ76253			Reference #			
RFQ Title Guard Services			Delivery From Date of Award to Date of Comple	etion		
Line Items						
Mfr. part No/NSN/Item	Manufacturer	Product/Se	rvice Name	Qty	Unit	Ship Address
EV0250	Sony	DXP Secu	ricam	15	EA	(1)
IMZRS301	Philips	SM Monit	or	15	EA	(1)

#### Description

Line items are brand names or equivalent. Quotes containing open market items will be considered non compliant.

#### Attached Documents:

Guard Services Surveillance Services

#### Welcome

GSA's latest e-Business innovation, *e-Buy*, is an electronic Request for Quote (RFQ) / Request for Proposal (RFP) system designed to allow Federal buyers to request information, find sources, and prepare RFQs/RFPs, online, for millions of services and products offered through GSA's Multiple Award Schedule (MAS) and Governmentwide Acquisition Contracts(GWAC).

Federal buyers can use e-Buy to obtain quotes or proposals for services, large quantity purchases, big ticket items, and purchases with complex requirements.

All About e-Buy	e-Buy Training					
Federal Government	MAS or GWAC					
Buyers	Contractors					
Please enter your GSA Advantage! Membership User ID and Password.	Please enter your Contract number and Password as provided by the Vendor Support Center.					
User ID	Contract Number GS-55F-5555P					
Password	(Example: GS99F9999F or V123P1234A) Password					
<mark>▶ Login</mark>	▶ Login					
<ul> <li>Register for a User ID and Password</li> <li>I Forgot my User ID and/or Password.</li> </ul>	Forgot Your Password? Please contact the VSC at 1 vendor.support@gsa.gov. 77-495-4849 or e-mail us at					

\*\*\* WARNING \*\*\* This is a U.S. General Services Administration computer system that is "FOR OFFICIAL USE ONLY." This system is subject to monitoring. Therefore, no expectation of privacy is to be assumed. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution. Privacy and Security





ssa <mark>e-Buy</mark>			Home My Quotes	RFQs	Profile	e-Buy Guidance e-Buy	/ Training Log
<b>P</b> repare Ouote Re	esponse						
uesday, June 19, 200	7					No Quote	Continue
nstructions: Befor pecific line items, i nore complex quote oe on your current brand name or equ Reminder: Please de	re preparing a quote, o enter your quote in th es, you may provide qu GSA schedule contrac al" items. o not include open mai	carefully review all the buye e "Unit Price Field". You ma uote information in an attac t. If permitted by the buyer rket items with your offer.	er's requirements listed y add additional line ite chment or in the vendo r, you may be able to	in the g ems whic or comme quote or	ray box bel ch are nece ent box. All n a portion (	ow. If the buyer has ssary to fulfill the req product and service or all of the line items	indicated juirement. For s offered mus ;, and/or offer
FQ ID: RFQ76253	(a)				Refere	nce #:	
Q Title: Guard Services					Catego	ry: 84: 246 54, 246:	42 1
FQ Issue Date: 06	/18/2007 10:17:32 AM	1 EDT			Contac	t: TANIA MEMBER	
FQ Close Date: 06	/20/2007 11:00:00 AN	1 EDT			Genera	l Services Administra	tion
elivery: Date of Awa	rd to Date of Completion				tania.m	ember@gsa.gov	
escription) Line iter	ms are brand names or eq	uivalent. Ouotes containing ope	n market items will be con	sidered no	on compliant.	cineci@godigor	
uyer Documents; uard Services urveillance Services							
Quote ID RFQ76253-XXX	x	Your Quote is go	od until: (minimum of 7	days fron	n the RFQ clo	se date)	
ine Items							
Mfr. Part/Item #	Manufacturer	Product/Service Name	Ship Address	Qty	Unit	Quote Unit Price	Remove
VO250	Sony	DXP Securicam	(1)	15	EA	\$	
MZRS301	Philips	SM Monitor	(1)	15	EA	\$	-
Add Additional It	tems						
rompt Payment I	Discount	FOB (If FOB is origin	), enter the transportation	cost)	_		
0 Days 0	%	Destination			Origin	Transportation Cost: \$	0.00
ttached Docume	nts (You may attach add	itional documentation as needed	d. Maximum attach file size	e is 5MB)			
D. Abbert Deserves	-						
P Attach Document	S						

### PREPARE QUOTE REVIEW

weeday June 10, 2007	10 W						
uesday, June 19, 2007			▶ Back	D Sav	e to Draft	Submit Quote	Cancel Quote
instructions: Please re	eview your Quote below. If '	you need to modify the quote, click the 'Ba	ck' button.				
Quote ID RFQ76253-XXX		Your Quote is good until 08/19/2007 10:00:00 AM EDT					
Mfr. Part/Item #	Manufacturer	Product/Service Name	Ship Address	Qty	Unit	Unit Price	Total Price
EV0250	Sony	DXP Securicam	(1)	15	EA	\$300.00	\$4500.00
IMZRS301	Philips	SM Monitor	(1)	15	EA	\$350.00	\$5250.00
						Line Items:	\$9750.00
Prompt Payment Dis 0 Days 0%	count	FOB Destination			Origin	Transportation Cos	it: \$0.00
Vendor Attached Doo Guard Services and Pro Vendor Comments Pricing based on perfor	cuments: oducts rmance period of one year.	Quote amount containe	d in attached docu	ments o	r in the ven	dor comments are	<b>a:</b> \$71,000.00
					Que	ote Total:	\$80,750.00
(1) Field Office: GSA 2323 NEW WAY DRIVE		Individual Receiving Sh GERRY ADVANTAGE 888-555-5555	ipment				
SUITE 300 Westphalia, KS 66093		GERRY.ADVANTAGE@(	GSA.GOV				

Send Send and File Save As Draft Address Delivery Options	Tools <b>*</b>		
F High importance F Return receipt F Sign F Encrypt			
GSA e-Buy	To	tania.member@gsa.gov	
ebuy_admin@gsa.gov	cc		
	bcc		
	Subject	Subject: GSA e-Buy Request For Quote RFQ76253 has Closed	

Dear Tania Member,

Subject RFQ for "Guard Services" is now closed. 2 quotes were received.

To view and evaluate quotes, please login to <u>www.ebuy.gsa.gov</u> Once logged-in, click on the e-Buy logo to proceed to e-buy then click on "My RFQs". As a courtesy to sellers, please evaluate all quotes so that all sellers who made an offer are notified.

e-buy will provide information to contact sellers if needed. You may contact GSA at <u>www.ebuy.gsa.gov</u> or call 1-877-472-3777 it here are questions concerning e-Buy operation.

NOTE: PLEASE DO NOT REPLY TO THIS E-MAIL.

Thank you!



#### Messages

#### • RFQ76253 closed 06/20/2007

#### **RFQ** Finder

Quickly retrieve an RFQ or retrieve an RFQ forwarded to you by another user.



(enter only the number, i.e. 1290)

### Buyers

#### Prepare an Online Request For Quote (RFQ)

#### Jtep 1. Assign Category & Select Vendors

Instructions: In order to identify vendors who supply the products or services you are looking for, you must first find the product or service category that best matches your requirement. To do this, simply enter keywords that describe what you are looking for in the "Search" box. When entering keywords use general terms. The search results will provide the categories that match your search criteria. Vendors listed under the category(s) selected will have access to your RFQ or RFP, and may quote (certain exceptions for some GWACs).

Home Prepare an RFQ

My RFQs

Find it!

all the words

e-Library

GSA Advantage!

Profile e-Buy Guidance a-Buy Training Log Off

GSA GWAC contract vehicles have been added to e-Buy. These contract vehicles provide high quality, state-of-the-art, total integrated solutions for your IT requirements. GWACs have competition requirements that differ from MAS contracts and a delegation of authority is required prior to their use. For more details about GWACs, visit the GSA Governmentwide Acquisition Contracts (GWACs) website.

For a complete listing of multiple award schedules or GWACs, click on the links below.

Search

## My Active RFQs



Instructions: Listed below are your active RFQs. To review specific RFQ activity, click on the "RFQ ID".

#### Note: Click on the column header to sort.

RFQ ID	RFQ Title	Status	Close Date	Responses Received
RFQ76253	Guard Services	Closed	06/20/2007 11:00:00 AM EDT	2
RFQ72	Guard Services	Closed	06/19/2007 03:00:00 PM EDT	5



FORWARD R

Instructions: To view a quote, click on the "Quote ID". Quotes may be reviewed prior to the closing date, but no award can be made. Please try to evaluate and respond to each quote within 15 days of the RFQ closing.

To send the RFQ to another person, click on "Forward RFQ". If you have finished responding to the quotes, you can move the RFQ from the "Active" folder by selecting "Move To RFQ Histor If the RFQ has "Closed", you may repost the RFQ by selecting "Re-Issue RFQ". You may view the attachments by clicking on them.

RFQ ID: RFQ76253		Reference #:							
RFQ 9 tus: Close	ed		RFQ Close Date: 06/	20/2007 11:00:00	AM EDT				
Quote ID	Vendor	Date Recvd	Quote Status	Quote good until	PO	Vendor Attachments	Buyer Notes		
RFQ76253-HBV	BRIGHT LIGHTS SECURITY CORPS	06/19/2007	Pending Response	08/19/2007	n/a	Guard Services and Products	Best value		
RFQ76253-PHP	ELLERYX INC.	06/19/2007	Pending Response	08/19/2007	n/a				

RFQ ID: RFQ76253		l	Reference #:				
RFQ Title: Guard Services							
RFQ Status: Closed	RFQ Close Date: 06/20/2007 11:00:00 AM EDT						
Quote ID: RFQ76253-HBV	Total Quote Price	e: \$80,7	50.00				
Quote Status: Pending Respo	This quote is goo	d until: (	8/19/2007	10:00:00 AM EDT			
Vendor: BRIGHT LIGHTS SECUE Contract Number: GS-55F-555 Schedule/SIN: 84 /246 54, 24 Contact: Monty Ladds 555-525-5555 monty.ladds@brightls.com	Prompt Pay: 0 Days 0% FOB: Destination						
Line Items (Specific items added b	by the vendor to complete this q	uote are listed below, beneath the RFQ line item	1)				
Mfr. Part/Item #	Manufacturer	Product/Service Name		Qty	Unit	Unit Price	Total Price
EV0250	Sony	DXP Securicam		15	EA	\$300.00	\$4500.00
IMZRS220	Philips	SM Monitor		15	EA	\$350.00	\$5250.00
						Total Line Items:	\$9,750.00
Pricing is based on performance Vendor Attached Documents: Guard Services and Products	e period of one calendar	year.					
			Total Dollar A	mount in A	ttached Docum	ents:	\$71,000.00
				FOB	Fransportation	Cost:	\$0.00
					Total Qu	ote:	\$80,750.00
Add notes about this quote below, th	en click "Save Note", **** tes may	not extend more than 200 characters. (Vendor	s will not be able to see	these note	5)		
				× •	Save Note		
<b>What happens when I click "Award"?</b> Clicking "Award - Notify Vendor" gen	Award - Notify Ven	ndor	What happens when I By clicking on "Do No	[ <b>click "No /</b> ot Award - N	Do No Award"? Iotify Vendor" a	t Award - Notify Vendor	vendor alerting them of your "No
tunds. Once awarded, you may genera using e-Buy, you will see a new link ?!	ate a purchase order using the e "Create PO? next to the vendor?	-Buy system or via your own ordering system. I s guote (at the My RFOs screen), Clicking on	f Award" decision.				

this link will start the PO generation process. Currently, payment is by credit card only.

e-Buy Trai

e-Buy Guidance

## gsa <mark>e-Buy</mark>

## uote Award Confirmation

You have chosen to send an award notification to BRIGHT LIGHTS SECURITY CORP Once confirmed, e-Buy will send the award no e-mail.

Home

Prepare an RFQ

My RFQs

Profile



Note: You may generate a purchase order using your internal purchase order system.

### Additional Notifications

A "No Award" e-mail notice can also be sent to some or all remaining vendors listed below. Please make your selection and click Submi

- 🗖 Send "No Award" notices to ALL vendors below
- 🗖 Do not send any "No Award" notices



#### Submit

Do Not Notify	Quote ID	Vendor
	RFQ76253-PHP	ELLERYX INC.

#### My Active RFQs

GSA Advantage! | e-Library

### RFQ Detail

Instructions: To view a quote, click on the "Quote ID". Quotes may be reviewed prior to the closing date, but no award can be made. Please try to evaluate and respond to each quote within 15 days of the RFQ closing.

To send the RFQ to another person, click on "Forward RFQ". If you have finished responding to the quotes, you can move the RFQ from the "Active" folder by selecting "Move To RFQ History". If the RFQ has "Closed", you may repost the RFQ by selecting "Re-Issue RFQ". You may view the attachments by clicking on them.

#### NO AWARD - NOTIFY VENDORS | FORWARD RFQ | MOVE TO RFQ HISTORY | RE-ISSUE RFQ

RFQ ID: RFQ76253 Reference #:								
RFQ Status: Clos	ed	RFQ Close D	ate: 06/20/2007 11	:00:00 AM EI	т			
Quote ID	Vendor	Date Recvd	Quote Status	Quote good until	PO Vendor Attachments Buyer Notes			
RFQ76253-HBV	BRIGHT LIGHTS SECURITY CORPS	06/19/2007	Awarded	08/19/2007	Create PO	Guard Services and Products	The best value	
RFQ76253-PHP	ELLERYX INC.	06/19/2007	Not Awarded	rded 08/19/2007 n/a				



GSA Advantage! | e-Library

### Forward RFQ

**Instructions:** Enter a password, recipient email address(es) and message in the fields below. Multiple addresses must be separated by commas (Ex. person1@gsa.gov, person2@gsa.gov). The recipient must be registered in e-Buy as a buyer in order to access this RFQ. The recipient can perform all editing functions (i.e. submit RFQ, reviewing quotes, etc.).

Please do not forward RFQs to vendors, they cannot access forwarded RFQs. You must modify the RFQ if you wish to send it to additional vendors.

RFQ Number:

RFQ Title:

RFQ Password:

From:

Recipient's Email Address/es: (When using more than one address, please separate with commas)

Comments:

RFQ76253	
Guard Services	
ebuy	
Tania Member	
gerry.advantage@gsa.gov,genny.advantage@gsa.gov, gimmy.advantage@gsa.gov	
	4

### **Enhancements to e-buy**

- Answer Seller Questions without having to modify your RFQ!
  - If you need to answer questions that should be shared with all vendors, use the "Q&A" feature provided in your RFQ Summary.



and the second

gsa eBuy					- Pur Cuidanae	GSA Advantage!	e-Library
	Home	Prepare RFQ	My RFQs	Profile	e-Buy Guidance	e-Buy Training	Log Off
Send Q&As to Vendors							
Q&As RFQ ID:RFQ230103 Q&A #1							
This function allows you to post a document containing answers attached to your RFQ allowing ALL vendors to view it. Vendors w an emailed notice that a Q&A document has been posted. <b>If you</b> <b>modification rather than a Q&amp;A document.</b> Documents must b	to vendo ho have <b>are cha</b> pe less th	or questions o already subm anging your r aan SMB.	n addition nitted a qu r <b>equireme</b>	al inform ote or w ent in an	ation. The docu ho you selecte I <b>y way, please</b>	ument will be d will receive <b>e do an RFQ</b>	
No documents attached							
Documents Attached to RFQ Remove							
BuyerQA1.doc 8							
Attach additional documentation:							
Step 1 - Select a document for upload		Browse					
Step 2 - Enter a <i>new</i> name for the document	(0	optional)					
Step 3 - Click to upload the document Upload	The File						
Back Submit							

and the second

## **Enhancement to e-buy**

- Use Suggested Categories and Improve the Likelihood of Receiving Seller Quotes!
  - eBuy may provide one or more "suggested categories" based upon your RFQ information.



## What are the benefits?

Paperless environment (green)

- Streamlined Acquisition Process
- Easy way to procure services and products.

Leverages power of the Internet to increase GSA vendor participation & ensure competition.

## **GSA Customer Service Information**

John Marrone Cell: 347-621-8515 email: john.marrone@gsa.gov