

Great Seal Order Form

For Additional Information or Special Requests please call (404) 331-3246
or e-mail your inquiry to ordergreatseal@gsa.gov

A. CUSTOMER INFORMATION

Ordering Agency: _____ Contact Person: _____

Telephone Number: _____ Contact E-Mail: _____

B. BILLING INFORMATION

Form of Payment to GSA: GSA Invoice I.M.P.A.C. Credit Card

GSA Price \$ _____ Appropriation Code: _____

Billing Office Activity Code (BOAC): _____

INVOICE ADDRESS

SHIPPING ADDRESS

C. SEAL REQUIREMENTS

Type of Seal: Foam Metal **If Metal is selected, choose either** Bronze Aluminum
Bronze or Aluminum:

Seal Size: 15 inch 23 inch 30 inch Other _____

Quantity Requested: _____

Custom Options:

With Ring Without Ring *Stars* in between Lettering

Antique Bronze Finish Other Finish _____

No Lettering Required

Required Lettering (i.e., United States District Court):

UPPER RADIUS LETTERING: _____

LOWER RADIUS LETTERING: _____

Authorized Signature: _____

(If using worksheet in lieu of purchase order)

For Credit Card Payments, please complete the following:

Credit Card Number: _____ Type of Card: VISA MASTERCARD

Expiration Date: _____ AMERICAN EXPRESS

Cardholder Name: _____ Cardholder Signature: _____

NOTE: PLEASE SUBMIT ALL ORDERS AND CONFIRM RECEIPT VIA E-MAIL TO ordergreatseal@gsa.gov